

Rights of Students Called to Active Military Service

In compliance with SBHE Policy 510, Mayville State has established guidelines to assist those students called to active duty and who will have their academic progress disrupted. The following procedures will assist these students in their transition from student to citizen-soldier.

1. A student not on active military service at the beginning of an academic term who is called or ordered to active military service for fourteen consecutive days or longer during the term shall have the right, at the student's option:
 - a. To withdraw from any or all classes in which the student is enrolled, even after the established deadline for withdrawal has passed. (A copy of the student's active duty orders must be provided). The student shall not receive credit or a grade for classes from which the student withdraws. A student in good standing at the time of exercising this right shall have the right to be readmitted to the institution without penalty or redetermination of admission eligibility, with assurance that the deadline for readmission and enrollment be extended for one year following release from active military service;
 - b. To request an incomplete for any or all classes under the institution's incomplete policy; with assurance that the deadline for completion of an incomplete will be extended to one year following his/her release from active military service; or

At the discretion of the faculty, the student who has demonstrated sufficient progress towards the completion of the course's requirements may be awarded credit and a grade.
2. A student called or ordered to active military service during a term shall have the right to a refund of fees other than mandatory fees for that term as follows:
 - a. A refund on a pro rata basis for a housing contract and a traditional term board contract, and a full refund of any unused balance for a declining balance board contract, or a board contract by which a student purchased a specified number or dollar value of meals;
 - b. A refund on a pro rata basis of parking fees and other optional fees;
 - c. No refund is due for course challenge or similar fees for classes for which the student is awarded full credit.

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Sponsored by: Vice President for Student Affairs