



Spring 2022

ADMISSIONS

Dual Credit Registration Form

Section I—Student Information

Have you taken Dual Credit with MSU before? Y or N If NO, complete the Application for Admissions at mayvillestate.edu/applynow

Student (First and Last Name)	Date of Birth
Mailing Address	Phone Number
City, State and Zip	Email

SECTION II— APPROVED COURSES REQUESTED BY HIGH SCHOOL— If you would like to take an online course, view the **DUAL CREDIT COURSE LIST** included and on the website: <https://mayvillestate.edu/future-students/early-entry/> Enter the course information on this registration form.

Course Subject & Number	Class Number	Credits	Course Title	Course Instructor	Time
Math 103	7878	3	College Algebra	Johnson	2:30 pm

By signing this document, it is understood the student, parent and/or guardian is responsible for all costs not covered by a third party related to the above courses and understands tuition/fee due dates and withdrawal procedures. Paying for tuition: mayvillestate.edu/paying-school/business-office/payment-options/ Please make a copy of this document for your records.

Signature of Student: _____

Date: _____

Signature of Parent/Guardian: _____

Date: _____

Signature of Superintendent or Designee: _____

Date: _____



ACADEMIC RECORDS

FERPA Release Form-Dual Credit

I, _____, authorize **Mayville State University** to release my list of classes including grades to my high school after completion of course(s).

Also, I authorize **Mayville State University** to release the following educational records upon my request.

Please check box(es): ☐ Financial records ☐ Academic Records/Transcripts

Name of the individuals I wish to release information to (*Please Print*):

1. _____	_____	_____	_____	_____
Last Name	First Name	MI	Relationship	Personal Identifier (Birth Date, SSN, etc.)
2. _____	_____	_____	_____	_____
Last Name	First Name	MI	Relationship	Personal Identifier (Birth Date, SSN, etc.)
3. _____	_____	_____	_____	_____
High School			Administrator	

I acknowledge by my signature that I understand although I am not required to release my records to these individuals, I am giving my consent to release the information. I understand that this release remains in effect until I revoke such consent in writing and the revocation is delivered to the institution. I also understand that if I am under 18 years of age, or a dependent for tax purposes, the institution may disclose such information to parents and legal guardians regardless of my consent.

Signature of Student

Date



Dual Credit Student Checklist

☐ **MSU Application (*First-Time Students ONLY*)**

> Apply online at: mayvillestate.edu/applynow



☐ **Dual Credit Registration Form**

> Include the course title AND four digit course number.

> Make sure your parent signs this form.

☐ **FERPA Form**

> Make sure you sign this form.

☐ **High School Transcript**

> Your Principal or Counselor sends this to MSU.

☐ **Check your email EVERY DAY.**

> MSU will email you information you need.

> MSU Application for Admission and High School Transcript must be submitted by student enrolling for the first time for college credits at MSU

> College Math and College English students must achieve required placement scores (ACT or ACCUPLACER) for those courses and submit official documentation of these scores.

> High School students must hold 3.0 GPA or higher. Students may not register for more than 11 credits per semester.



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