

# Mayville State University

## Business Studies Certificate of Completion

### The Program

The Business Studies Certificate will provide a student with the general information necessary to start to build a business mindset. Students may want an introduction to the business world or may have pursued another career path and find the need for a basic business background. The Business Studies Certificate program provides an introductory set of skills needed to start in the business world.

The Business Studies Certificate program can be a starting point for furthering a student's business knowledge. Courses will also apply to an associate's or bachelor's degree offered by Mayville State University. This certificate program will provide a completion marker on the transcript for students who transfer or who choose to leave college.

The Business Studies Certificate program can be completed in 9-12 months on campus or online.

#### Student Learning Outcomes:

1. Students will apply business theories and/or methods to solve problems.
2. Students will demonstrate oral and written communication skills appropriate to the contemporary business environment.
3. Students will demonstrate individual contributions to accomplish identified team objectives.
4. Students will participate in experiential learning which may include internships, service learning, leadership experience or other opportunities.



### Personal Service

We pride ourselves on being just the right size to give students the time they need to be successful. You will have small, personalized class settings with a technological focus for you to receive the education you want and deserve. Your professors will introduce you to new ways of thinking, exploring issues creatively, and evaluating ideas as you engage in the world.

**13:1**  
student to faculty ratio



### Business Studies - Certificate

Students completing the Business Certificate program may be required to complete select Essential Studies coursework based on the elective credits selected.

ACCT 200	Elements of Accounting I	3 SH
ACCT 201	Elements of Accounting II	3 SH
BUSN 205	Principles of Marketing	2 SH
BUSN 207	Principles of Management	2 SH
BUSN 235	Computer Applications I	3 SH
BUSN 348	Personal & Consumer Finance	3 SH
Select 3 Elective Credits of BUSN Coursework		

*Elective coursework should be a 300 or 400 level course-work and relate to the student's interests.*

*Students are required to complete at least 9 credit hours with Mayville State University.*

**Total Credit Hours: 19**

*\*\*Please note, certificate program candidates are not eligible for state and federal financial aid.*

#### Contact

For more information on the Business Studies Certificate, please call 701-788-5251, or visit:  
[MayvilleState.edu](http://MayvilleState.edu)