2020-2021 Budget Increase Request Form

Mayville State University

Please read BEFORE submitting the Budget Increase Request Form

This form should be completed if you have incurred expenses related to your education that exceed those already in the standard cost of attendance (also referred to as "budget").

1. Grants, scholarships, state aid and campus-based aid (SEOG and Work-Study) are not awarded for this type of adjustment.
2. If your budget increase request is approved, it may result in the addition or increase of the Federal Loans unless you have already been awarded the annual or aggregate maximum.
3. A budget increase does not guarantee that you'll receive additional financial aid.
4. Allow up to two weeks for review of this request.

Deadline: This form and supporting documents must be returned to the Financial Aid office at least <u>four weeks</u> prior to the end of the semester.

We are happy to answer any questions that you may have about completing this or any other form you may have. Should you have any questions, please feel free to contact us at 1.800.437.4104 or 701.788.4893, or email at Financial.Aid@mayvillestate.edu.

A. Student Information

Name (first & last):	Student ID#
DOB:	Phone #:
Email:	@mayvillestate.edu

B. Expenses- All attachments must be signed, dated, and reflect the name and student ID# of the student.

☐ Computer Purchase:	1. Submit a written explanation of necessary purchase 2. Receipt of purchase
☐ Other Requested Increase: (Housing, transportation, dependent care, and other living expenses)	1. Submit a written explanation of type of expense and why it is needed 2. Documentation of expense (bills or receipts)

C. Certification Statement

The information provided on this form is true and complete to the best of my knowledge. If asked by an authorized official, I agree to give proof of the information requested. I understand that purposely giving false or misleading information may result in fines, penalties, and/or reduction or immediate repayment of aid. ***Manually sign with a pen. Unsigned form or those with digital/electronic/typed signatures will be returned.**

Student's Signature _____ **Date** _____/_____/_____