

Mayville State University

Service Desk

Information Technology Services



MSU: Installing Microsoft Office

Mayville State University offers Microsoft Office Professional to all students, faculty, and staff. Included in the suite are Microsoft Word, Excel, Access, PowerPoint, OneNote, Outlook, and Publisher. Current students, faculty, and staff can obtain Microsoft Office Professional Plus at no cost.

1. Visit Office.com and sign into your account in the upper-right corner.
2. Enter your Campus Connection username, followed by @ndus.edu.
For example, if your Campus Connection username is john.doe, enter john.doe@ndus.edu as the email address.
3. Use the same password as the one you use for Campus Connection.
4. Click the "Install Office" button near the upper-right corner and click on "Office 365 Apps"
5. Click "Run" if you are asked to Run or Save the file.
6. Click "Yes" if you are asked to allow the program to run.

MSU Service Desk: Self-Help Articles

Mayville State University offers Self-Help Articles that will independently guide students to find information.

1. Visit <https://www.mayvillestate.edu/>
2. Click "Information Technology Services" under the Student Resources tab.
3. Click the "Self-Help Articles" box.
4. Click "Select a Browse Category" arrow.
5. Select "All MaSU Knowledge" to view Self-Help Articles.

Contact Information

MSU Service Desk
Mayville State University
1-800.437-4104, Ext. 34739
service.desk@mayvillestate.edu

Service Desk hours:
Weekdays 7:30am - 4:30pm
Summer 7:30am - 4:00pm

Service outside normal hours of
operation:
NDUS Help Desk
1-866-457-6387

1.800.437.4104
www.MayvilleState.edu

