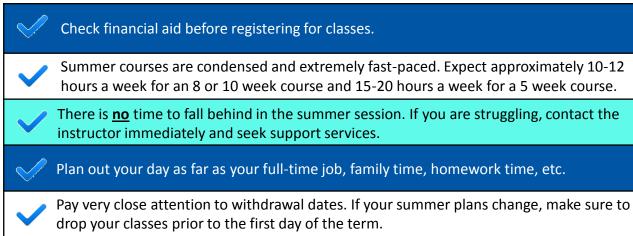
## Success Strategies for Online Students

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	<b>Getting Started</b>	
Communicate with your advisor before registration each semester.	Understand that online courses are very reading and writing intensive.	Expect to invest 3+ hours of preparation per week for each 1 credit.
You must be self-directed, organized, and disciplined.	You need time-management skills to balance school, family, and work obligations.	Be aware of technical requirements necessary for online courses, such as webcam and headphones.
Microsoft Office is provided free of charge. Be sure to download this to your computer.	Activate your Mayville State University email account.	Check Bookstore information to be sure books and software are correct.
Login to Blackboard and Moodle.	Walk through the Student Orientation courses in Blackboard and Moodle.	Check your MSU Email!
	What to Do on Day 1	
You will receive a syllabus at the beginning of the semester to carefully review. It is critical that you understand the format of the course from day one.	Find out how you should address your professors (Dr., Mr., Ms., Professor, etc.).	Know how to use the Starfish early warning system.
	<b>Ongoing Actions</b>	
	such as Smarthinking, the Writing Cente , and the Library. However, you must be	
Dedicate time to reviewing material	s before completing assignments.	
	ı can schedule face-to-face meetings w	
addition to email and phone commu	nication. Instructors have scheduled of	fice hours.
You are expected to independently	prepare for class requirements.	
Monitor your Mayville State Univers	ity email several times per week.	
Respond to Starfish notifications that University email.	at are sent to your Mayville State	
Seek out ways to connect with othe your learning experience.	r students to enhance	Mayville State
Watch and respond to emails from y		by Learner Accessibility Committee 4/20

Created by Learner Accessibility Committee 4/2018

## Planning for Summer School Success



## **DISCIPLINE + TIME MANAGEMENT = SUCCESS AT**



## <u>Resources</u>

Office of Extended Learning	Academic Records/Registrar
https://mayvillestate.edu/msu-online	https://mayvillestate.edu/academics/academic-
701-788-4667	records
extendedlearning@mayvillestate.edu	701-788-4774
Information Technology Services	Mayville State Bookstore
https://mayvillestate.edu/its	www.mayvillestatebookstore.com
1-800-437-4104 ext. 34739	701-788-4823
Moodle	Blackboard
https://lms.ndus.edu	https://online.mayvillestate.edu
Microsoft Office 365 Download:	Starfish
http://mayvillestate.edu/to/its/office	https://mayvillestate.starfishsolutions.com
Smarthinking – Free Online Tutoring	Hoonuit – Online Video Tutorials
http://services.smarthinking.com	https://learnit.hoonuit.com
Student Success Center/Disability Support Services	Counseling
https://mayvillestate.edu/student-resources/student-	https://mayvillestate.edu/student-
success-center	resources/counseling
701-788-4675	701-788-4772
Financial Aid Office	Byrnes-Quanbeck Library
https://mayvillestate.edu/financialaid	https://mayvillestate.edu/library
701-788-4767	701-788-4819
<b>The Writing Center</b> 701-788-5240	Career Services https://mayvillestate.edu/student- resources/career-services/