

ADDING TEGRITY TO YOUR COURSE

If you utilize Tegrity recordings in your course, follow these instructions to add Tegrity to your course menu.

1. In your course menu, hover over the **Plus Sign** in the left hand corner and select **Content Area** to add a new content area.
2. Name the content area (for ex: Tegrity, Tegrity Campus, etc.), make it available to users and select **Submit**.
3. Click on the new content are you just created.
4. Hover over **Tools** and select **Tegrity – MaSU**.
5. Name the Tegrity link (for ex: Tegrity, Access to Tegrity, etc.) and give an optional description for students (for ex: This link will take you to Tegrity campus). Select **Submit**.
6. The tool link will now be in your course. Students will click this link which will open Tegrity in a new window. This is also where you can access Tegrity Campus as an instructor.

