

Technology Planning Committee

Purpose:

The Technology Planning Committee (TPC) serves as a representative advisory body to the Chief Information Officer (CIO) of Mayville State University, providing informed feedback and analysis on academic and administrative technology initiatives. The committee supports strategic decision-making by evaluating current systems, reviewing proposed technologies, and advising on matters related to data governance, security, and regulatory compliance.

Membership:

The Technology Planning Committee shall be comprised of eleven members representing staff, faculty, and students. Chaired by the CIO or their representative, committee membership includes two faculty representatives from distinct academic divisions, two representatives from Student Affairs (including student life, financial aid, enrollment center, career services, and student support services), two representatives from Academic Affairs (including, admissions, records, the library, and the Center for Teaching and Learning), one representative from Business Affairs, one representative from athletics, and one student representative. The Vice President for Academic Affairs is an ex-officio member.

Information Technology Services personnel and other MSU faculty and staff members may serve as committee resource personnel. Committee members have a one-year, renewable term.

Scope:

Members of the Technology Planning Committee are expected to:

1. Assist in the review of and provide feedback on proposed software and hardware implementations across academic and administrative units as appropriate.
2. Provide input regarding the effectiveness and efficiency of existing technological systems.
3. Advise on institutional compliance with relevant regulations, including FERPA, HIPAA, GLBA, and other applicable standards.
4. Promote best practices in data governance and information security.
5. Serve as a communication conduit between the CIO and campus units regarding technology-related initiatives.

Meetings:

The Technology Planning Committee shall meet at least twice per academic year, preferably at least once each semester. The committee may meet more often at the discretion of the chair.

Adopted: August 2015

Revised: October 2025

Sponsor: Vice President for Academic Affairs