

## **Distance Learning Complaint Process for Out of State Students**

Mayville State University is committed to resolving student grievances, complaints and concerns in an expeditious and fair manner. Students residing outside North Dakota while attending Mayville State University who want to resolve a grievance should follow the student complaint processes explained below. However, if an issue cannot be resolved internally, you may file a complaint with your State by referring to the list of state agencies below.

**Student Concerns: Student concerns about specific issues should generally be addressed to the respective office or university employee for resolution. The following are specific processes that students should follow for prompt resolution of concerns:**

A. Students who have concerns about classroom related matters (including matters related to the instructor, teaching materials, methodology, classroom environment, physical facilities, or other matters resulting from normal classroom activities) should follow the following procedure:

Discuss the situation with the instructor to see if a resolution can be reached. If the problem is still not resolved, contact the instructor's Division Chair for assistance. Situations still not resolved should be brought to the attention of the Vice President for Academic Affairs.

If the situation has not been resolved through this procedure, students may contact the President of the University for final resolution.

For questions on this process, please contact the Director of Extended Learning, Misti Wuori, at 701-788-4631.

Grade appeal processes are handled differently and are outlined in the [Student Handbook](#).

B. Students who have concerns about billings, business operations, institutional charges, etc. should contact Janice Jorgensen, Business Office Manager, at 701-788-4762.

Financial billing issues related to policy or university procedures should be directed to Steve Bensen, Vice President for Administrative Affairs, at 701-788-4761.

C. Students who have concerns about financial aid awards, scholarships, or the processing of financial aid should contact Shirley Hanson, Director of Financial Aid, at 701-788-4767.

Issues related to financial aid policies or procedures should be directed to Ray Gerszewski, Vice President for Student Affairs and Institutional Research, at 701-788-4770.

D. Students who have concerns about their official admissions status or their academic standing should contact Pam Braaten, Director of Academic Records, at 701-788-4773.

Issues related to admissions and academic standing policies should be directed to Keith Stenejem, Vice President for Academic Affairs, at 701-788-4755.

Issues related to admissions procedures should be directed to Ray Gerszewski, Vice President for Student Affairs and Institutional Research, at 701-788-4770.

E. Students who have concerns about specific student services - such as housing, food services, academic support, career development, student health services, counseling, student programming or special services - should first contact the director or professional in charge of that program.

Concerns may also be addressed by Ray Gerszewski, Vice President for Student Affairs and Institutional Research, at 701-788-4770.

F. Student athletes who have questions or concerns about eligibility or athletic awards should contact the respective coach.

Issues related to institutional, DAC or NAIA policies or institutional procedures should be directed to Mike Moore, Athletic Director, at 701-788-4706.

G. Students who have concerns about technology related issues - such as laptop issues, access to computing resources, etc. should contact the Help Desk at 701-788-4723.

Concerns about institutional policies and procedures related to the use of technology should be directed to Keith Stenejem, Vice President for Academic Affairs, at 701-788-4755.

I. Students, parents or alumni who have questions or concerns about alumni status, alumni information or contributions to the university should contact the MSU Foundation Office at 701-788-4867.

J. Students who have concerns about the condition of specific facilities or grounds should first contact the manager of that building or grounds area.

Issues may also be directed to Dennis Schultz in Main Building (facilities operations) or Bob Kozojed in the Campus Center Building (custodial services).

In the event that a situation cannot be resolved through ordinary and normal procedures with the respective staff person or Vice President, students may contact the university president for a final resolution.

Mayville State University is accredited by the Higher Learning Commission of the [North Central Association of Colleges and Schools](#).

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| Alabama    | <p>Alabama Commission on Higher Education<br/> P. O. Box 302000<br/> Montgomery, AL 36130-2000<br/> Telephone: (334) 242-1998<br/> Fax: (334) 242-0268<br/> <a href="http://www.accs.cc/complaintform.aspx">http://www.accs.cc/complaintform.aspx</a></p>   |
| Alaska     | <p>Alaska Commission on Postsecondary Education<br/> P.O. Box 110505<br/> Juneau, AK 99811-0505<br/> Telephone: (907) 465-2962<br/> Fax: (907) 465-5316<br/> <a href="http://acpe.alaska.gov/EDUCATOR-SCHOOL/Postsecondary_Institutions/Consumer_Protection">http://acpe.alaska.gov/EDUCATOR-SCHOOL/Postsecondary_Institutions/Consumer_Protection</a></p>  |
| Arizona    | <p>Arizona State Board for Private Postsecondary Education<br/> 1400 W. Washington Street<br/> Room 260<br/> Phoenix, AZ 85007<br/> Telephone: (602) 542-5709<br/> Fax: (602) 542-1253<br/> <a href="http://azppse.state.az.us/student_info/compliance.asp">http://azppse.state.az.us/student_info/compliance.asp</a></p>   |
| Arkansas   | <p>Arkansas Higher Education Coordinating Board<br/> Arkansas Department of Higher Education<br/> 114 East Capitol Ave<br/> Little Rock, AR 72201<br/> Telephone: (501) 371-2000<br/> Email: <a href="mailto:ADHE_Info@adhe.edu">ADHE_Info@adhe.edu</a><br/> <a href="http://www.adhe.edu/SiteCollectionDocuments/AcademicAffairsDivision/ICAC%20Rules%20and%20Regulations/APPENDIXJ.pdf">http://www.adhe.edu/SiteCollectionDocuments/AcademicAffairsDivision/ICAC%20Rules%20and%20Regulations/APPENDIXJ.pdf</a></p> <p>Arkansas State Board of Private Career Education<br/> 501 Woodlane, Suite 312S<br/> Little Rock, AR 72201<br/> Email: <a href="mailto:sbpce@arkansas.gov">sbpce@arkansas.gov</a><br/> <a href="http://sbpce.arkansas.gov/students/Pages/complaintProcess.aspx">http://sbpce.arkansas.gov/students/Pages/complaintProcess.aspx</a></p> |
| California | <p>Bureau for Private Postsecondary Education<br/> 2535 Capitol Oaks Drive, Suite 400<br/> Sacramento, CA 95833<br/> Phone: (916) 431-6905<br/> Fax: (916) 263-1895<br/> <a href="mailto:Joanne.Wenzel@dca.ca.gov">Joanne.Wenzel@dca.ca.gov</a><br/> <a href="http://www.bppe.ca.gov/forms_pubs/complaint.pdf">http://www.bppe.ca.gov/forms_pubs/complaint.pdf</a></p>  |

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| Colorado             | <p>Colorado Department of Higher Education<br/> 1560 Broadway, Suite 1600<br/> Denver, Colorado 80202<br/> Telephone: (303) 866-2723<br/> Fax: (303) 866-4266<br/> <a href="http://highered.colorado.gov/Academics/Complaints/default.html">http://highered.colorado.gov/Academics/Complaints/default.html</a></p>  |
| Connecticut          | <p>Connecticut Department of Higher Education<br/> The Office of Financial and Academic Affairs for Higher Education<br/> 61 Woodland Street<br/> Hartford, CT 06105-2326<br/> Telephone: (860) 947-1800<br/> Email: <a href="mailto:info@ctdhe.org">info@ctdhe.org</a><br/> <a href="http://www.ctdhe.org/POSA/pdf/CP2ComplaintForm.pdf">http://www.ctdhe.org/POSA/pdf/CP2ComplaintForm.pdf</a></p>      |
| Delaware             | <p>Delaware Higher Education Office<br/> Carvel State Office Building, 5th Floor<br/> 820 N. French Street<br/> Wilmington, DE 19801-3509<br/> Telephone: (302) 735-4000<br/> Fax: (302) 739-4654<br/> Email: <a href="mailto:dheo@doe.k12.de.us">dheo@doe.k12.de.us</a><br/> <a href="http://www.doe.k12.de.us/dheo@doe.k12.de.us">http://www.doe.k12.de.us/dheo@doe.k12.de.us</a></p>                   |
| District Of Columbia | <p>District of Columbia Office of the State Superintendent of Education<br/> Education Licensure Commission<br/> 810 First Street, NE<br/> 9th Floor<br/> Washington, DC 20002<br/> Telephone: (202) 442-4343 or (202) 442-4465<br/> <a href="http://osse.dc.gov/publication/due-process-complaint-form">http://osse.dc.gov/publication/due-process-complaint-form</a></p>                                |
| Florida              | <p>Florida Department of Education<br/> Florida Commission on Independent Education<br/> 325 W. Gaines Street<br/> Suite 1414<br/> Tallahassee, FL 32399-0400<br/> Email: <a href="mailto:Commissioner@fldoe.org">Commissioner@fldoe.org</a><br/> Telephone: (850) 245-0505<br/> Fax: (850) 245-9667<br/> <a href="http://www.fldoe.org/cie/complaint.asp">http://www.fldoe.org/cie/complaint.asp</a></p> |

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| Georgia  | <p>Georgia Nonpublic Postsecondary Education Commission<br/> 2082 E Exchange Pl. #220<br/> Tucker, GA 30084-5334<br/> Telephone: (770) 414-3300<br/> Fax: (770) 414-3309<br/> <a href="http://rules.sos.state.ga.us/docs/392/5/06.pdf">http://rules.sos.state.ga.us/docs/392/5/06.pdf</a></p>   |
| Hawaii   | <p>Hawaii State Department of Commerce and Consumer Affairs<br/> P.O. Box 2360<br/> Honolulu, Hawaii 96804<br/> Telephone: (808) 933-0910<br/> Fax: (808) 933-8845<br/> Email: <a href="mailto:ocp@dcca.hawaii.gov">ocp@dcca.hawaii.gov</a><br/> <a href="http://hawaii.gov/dcca/ocp/consumer_complaint">http://hawaii.gov/dcca/ocp/consumer_complaint</a></p>  |
| Idaho    | <p>Idaho State Board of Education<br/> Attn: State Coordinator for Private Colleges and Proprietary Schools<br/> 650 West State Street<br/> P.O. Box 83720<br/> Boise, ID 83720-0037<br/> Telephone: (208) 334-2270<br/> Fax: (208) 334-2632<br/> <a href="http://www.boardofed.idaho.gov/priv_col_univ/student_complaint.asp">http://www.boardofed.idaho.gov/priv_col_univ/student_complaint.asp</a></p>   |
| Illinois | <p>Illinois Board of Higher Education<br/> 431 East Adams, 2nd Floor<br/> Springfield, Illinois 62701-1404<br/> Email: <a href="mailto:info@ibhe.org">info@ibhe.org</a><br/> Telephone: (217) 782-2551<br/> Fax: (217) 782-8548<br/> Institutional Complaint Hotline: (217) 557-7359</p> <p>Illinois State Board of Education<br/> 100 N. 1st Street<br/> Springfield, Illinois 62777<br/> Telephone: (217) 782-4321<br/> <a href="http://webprod1.isbe.net/contactisbe/">http://webprod1.isbe.net/contactisbe/</a></p> |
| Indiana  | <p>Indiana Commission on Proprietary Education<br/> Attn: Director of Regulatory Compliance<br/> 302 W Washington Street, Room E201<br/> Indianapolis, IN 46204<br/> Telephone: (317) 232-1320<br/> Fax: (317) 233-4219<br/> <a href="http://www.in.gov/cpe/2329.htm">http://www.in.gov/cpe/2329.htm</a><br/> <a href="http://www.in.gov/cpe/files/sf39280-complaint.pdf">http://www.in.gov/cpe/files/sf39280-complaint.pdf</a></p>   |

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| Iowa      | <p>Iowa Student Aid Commission<br/> 603 E. 12th Street<br/> 5th Floor<br/> Des Moines, IA 50319<br/> Telephone: (515) 725-3400<br/> Fax: (515) 725-3401<br/> Email: <a href="mailto:info@iowacollegeaid.gov">info@iowacollegeaid.gov</a><br/> <a href="http://www.iowacollegeaid.gov/forms">http://www.iowacollegeaid.gov/forms</a></p>                                   |
| Kansas    | <p>Kansas Board of Regents<br/> 1000 SW Jackson Street<br/> Suite 520<br/> Topeka, KS 66612-1368<br/> Telephone: (785) 296-4917<br/> Fax: (785) 296-7052<br/> <a href="http://www.kansasregents.org/private_postsecondary_complaint_process">http://www.kansasregents.org/private_postsecondary_complaint_process</a></p>   |
| Kentucky  | <p>Kentucky Council on Postsecondary Education<br/> 1024 Capital Center Dr #320<br/> Frankfort, KY 40601-7512<br/> Telephone: (502) 573-1555<br/> Fax: (502) 573-1535<br/> <a href="http://cpe.ky.gov/policies/academicpolicies/licensure.htm">http://cpe.ky.gov/policies/academicpolicies/licensure.htm</a></p>  |
| Louisiana | <p>Louisiana Board of Regents<br/> P.O. Box 3677<br/> Baton Rouge, LA 70821-3677<br/> Telephone: (225) 342-4253<br/> Fax: (225) 342-9318<br/> <a href="http://regents.la.gov/wp-content/uploads/2013/03/StudentComplaintProcedure.pdf">http://regents.la.gov/wp-content/uploads/2013/03/StudentComplaintProcedure.pdf</a></p>   |
| Maine     | <p>Maine Department of Education<br/> Complaint Investigator<br/> 23 State House Station<br/> Augusta, ME 04333-0023<br/> Telephone: (207) 624-6600<br/> Fax: (207) 624-6700<br/> <a href="http://www.maine.gov/education/rulechanges/chapter33/handouts/091611reporting.html">http://www.maine.gov/education/rulechanges/chapter33/handouts/091611reporting.html</a></p> |

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| Maryland      | <p>Maryland Higher Education Commission<br/>         6 N. Liberty St<br/>         Baltimore, MD 21201<br/>         Telephone: (410) 260-4500<br/>         Fax: (800) 974-0203<br/> <a href="http://www.mhec.state.md.us/career/pcs/gripe.asp">http://www.mhec.state.md.us/career/pcs/gripe.asp</a></p>   |
| Massachusetts | <p>Massachusetts Board of Higher Education<br/>         One Ashburton Place<br/>         Room 1401<br/>         Boston, MA 02108<br/>         Telephone: (617) 994-6950<br/>         Fax: (617) 727-0955<br/> <a href="http://www.mass.edu/forstudents/complaints/complaintprocess.asp">http://www.mass.edu/forstudents/complaints/complaintprocess.asp</a></p>  |
| Michigan      | <p>Michigan Department of Energy, Labor &amp; Economic Growth<br/>         Office of Postsecondary Services<br/>         Proprietary School Unit Staff<br/>         201 N. Washington Sq.<br/>         Lansing, MI 48913<br/>         Telephone: (517) 373-1820<br/>         Fax: (517) 373-2129<br/> <a href="http://www.michiganps.net/complaint.aspx">http://www.michiganps.net/complaint.aspx</a></p>  |
| Minnesota     | <p>Minnesota Office of Higher Education<br/>         1450 Energy Park Drive, Suite 350<br/>         St. Paul, MN 55108-5227<br/>         Telephone: (651) 642-0567<br/>         Fax: (651) 642-0675<br/> <a href="http://www.ohe.state.mn.us/oheContactForm.cfm">http://www.ohe.state.mn.us/oheContactForm.cfm</a> (email)<br/><br/> <a href="http://www.ohe.state.mn.us/mPg.cfm?pageID=1078">http://www.ohe.state.mn.us/mPg.cfm?pageID=1078</a></p> |
| Mississippi   | <p>Mississippi Commission on College Accreditation<br/>         3825 Ridgewood Road<br/>         Jackson, MS 39211-6453<br/>         Telephone: (601) 432-6372<br/>         Fax: (601) 432-6225<br/> <a href="http://www.mississippi.edu/mcca/downloads/studentcomplaintform.pdf">http://www.mississippi.edu/mcca/downloads/studentcomplaintform.pdf</a></p>   |

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| Missouri | Missouri Department of Higher Education<br>205 Jefferson Street<br>P.O. Box 1469<br>Jefferson City, MO 65102-1469<br>Email: <a href="mailto:info@dhe.mo.gov">info@dhe.mo.gov</a><br>Telephone: (573) 751-2361<br>Fax: (573) 751-6635<br><a href="http://www.dhe.mo.gov/documents/POLICYONCOMPLAINTRESOLUTION-reviseddraft.pdf">http://www.dhe.mo.gov/documents/POLICYONCOMPLAINTRESOLUTION-reviseddraft.pdf</a>  |
| Montana  | Montana Board of Regents<br>Office of Commissioner of Higher Education<br>Montana University System<br>2500 Broadway Street<br>PO Box 203201<br>Helena, MT 59620-3201<br>Telephone: (406) 444-6570<br><a href="http://www.mus.edu/MUS-statement-of-complaint-process.asp">http://www.mus.edu/MUS-statement-of-complaint-process.asp</a>  |
| Nebraska | Nebraska Coordinating Commission for Postsecondary Education<br>P.O. Box 95005<br>Lincoln, NE 68509-5005<br>Telephone: (402) 471-2847<br>Fax: (402) 471-2886<br><a href="http://www.education.ne.gov/PPCS/PDF%20Folders/PDF%20Documents/PPCS%20Forms/Complaint-form.pdf">http://www.education.ne.gov/PPCS/PDF%20Folders/PDF%20Documents/PPCS%20Forms/Complaint-form.pdf</a><br><br>Nebraska Department of Education<br>Investigations Office<br>301 Centennial Mall South<br>P.O. Box 98987<br>Lincoln, NE 68509-4987<br><a href="http://www.education.ne.gov/PPCS/PDF%20Folders/PDF%20Documents/PPCS%20Forms/Complaint-form.pdf">http://www.education.ne.gov/PPCS/PDF%20Folders/PDF%20Documents/PPCS%20Forms/Complaint-form.pdf</a> |
| Nevada   | Nevada Commission on Postsecondary Education<br>3663 East Sunset Road<br>Suite 202<br>Las Vegas, Nevada 89120<br>Telephone: (702) 486-7330<br>Fax: (702) 486-7340<br><a href="http://www.cpe.state.nv.us/CPE%20Complaint%20Info.htm">http://www.cpe.state.nv.us/CPE%20Complaint%20Info.htm</a>   |



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| New Hampshire  | <p>New Hampshire Postsecondary Education Commission<br/> 101 Pleasant Street<br/> Concord, NH 03301-3494<br/> Telephone: (603) 271-3494<br/> <a href="http://www.education.nh.gov/highered/colleges/index.htm">http://www.education.nh.gov/highered/colleges/index.htm</a></p>   |
| New Jersey     | <p>New Jersey Commission on Higher Education<br/> PO Box 542<br/> Trenton, NJ 08625<br/> Telephone: (609) 588-3226<br/> Email: <a href="mailto:nj_che@che.state.nj.us">nj_che@che.state.nj.us</a></p> <p>New Jersey Department of Labor and Workforce Development<br/> 20 West State Street 4<sup>th</sup> floor<br/> P.O. Box 542<br/> Trenton, NJ 08625-0542<br/> Email: <a href="mailto:schoolapprovalunit@dol.state.nj.us">schoolapprovalunit@dol.state.nj.us</a><br/> <a href="http://www.state.nj.us/highereducation/index.html">http://www.state.nj.us/highereducation/index.html</a></p> |
| New Mexico     | <p>New Mexico Higher Education Department<br/> 2048 Galisteo<br/> Santa Fe, NM 87505<br/> Telephone: (505) 476-8400<br/> Fax: (505) 476-8453<br/> <a href="http://www.hed.state.nm.us/Complaint_3.aspx">http://www.hed.state.nm.us/Complaint_3.aspx</a></p>  |
| New York       | <p>New York Office of College and University Evaluation<br/> New York State Education Department<br/> 89 Washington Avenue<br/> Albany, NY 12234<br/> Telephone: (518) 474-2593<br/> Fax: (518) 486-2779<br/> Email: <a href="mailto:ocueinfo@mail.nysed.gov">ocueinfo@mail.nysed.gov</a><br/> <a href="http://www.highered.nysed.gov/ocue/spr/COMPLAINTFORMINFO.html">http://www.highered.nysed.gov/ocue/spr/COMPLAINTFORMINFO.html</a></p>   |
| North Carolina | <p>North Carolina Community College System<br/> Office of Proprietary School Services<br/> 200 West Jones St.<br/> Raleigh, North Carolina 27603<br/> <a href="http://www.nccommunitycolleges.edu/Proprietary_Schools/docs/PDFFiles/StdtdCompltForm.pdf">http://www.nccommunitycolleges.edu/Proprietary_Schools/docs/PDFFiles/StdtdCompltForm.pdf</a></p> <p>Post-Secondary Education Complaints<br/> c/o Assistant Director of Licensure and Workforce Studies<br/> University of North Carolina General Administration<br/> 910 Raleigh Road<br/> Chapel Hill, NC 27514</p>                    |

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|              | <p>Telephone: (919) 962-4558</p> <p>Email: <a href="mailto:studentcomplaint@northcarolina.edu">studentcomplaint@northcarolina.edu</a></p>  |
| North Dakota | <p>Debra Huber, Administrator</p> <p>Educational Equity, Private Postsecondary Institutions, and Special Populations</p> <p>State Capitol 15th Floor</p> <p>600 East Boulevard Avenue, Dept. 270</p> <p>Bismarck, ND 58505-0610</p> <p>701-328-2678</p> <p><a href="http://www.nd.gov/cte/">www.nd.gov/cte/</a></p>  |
| Ohio         | <p>Ohio State Board of Career Colleges and Schools</p> <p>30 East Broad Street, Suite 2481</p> <p>Columbus, OH 43215</p> <p>Telephone: (614) 466-2752</p> <p>Fax: (614) 466-2219</p> <p><a href="http://scr.ohio.gov/ConsumerInformation/FilingaComplaint.aspx">http://scr.ohio.gov/ConsumerInformation/FilingaComplaint.aspx</a></p>  |
| Oklahoma     | <p>Oklahoma State Regents for Higher Education</p> <p>655 Research Parkway</p> <p>Suite 200</p> <p>Oklahoma City, OK 73104</p> <p>Telephone: (405) 225-9100</p> <p>Email: <a href="mailto:communicationsdepartment@osrhe.edu">communicationsdepartment@osrhe.edu</a></p> <p><a href="http://www.okhighered.org/current-college-students/complaints.shtml">http://www.okhighered.org/current-college-students/complaints.shtml</a></p>                  |
| Oregon       | <p>Oregon Department of Education</p> <p>Private Career Schools Office</p> <p>255 Capitol Street NE</p> <p>Salem, OR 97310-0203</p> <p>Telephone: (503) 947-5600</p> <p>Fax: (503) 378-5156</p> <p><a href="http://www.ode.state.or.us/teachlearn/specialty/pcs/forms/complaint-procedures.doc">http://www.ode.state.or.us/teachlearn/specialty/pcs/forms/complaint-procedures.doc</a></p>   |
| Pennsylvania | <p>Pennsylvania Department of Education</p> <p>Division of Higher Education</p> <p>333 Market Street</p> <p>Harrisburg, PA 17126-0333</p> <p>Telephone: (717) 783-8228</p> <p>Fax: (717) 722-3622</p> <p><a href="http://www.education.state.pa.us/portal/server.pt/community/higher_education/8711/complaint_procedure/1004474">http://www.education.state.pa.us/portal/server.pt/community/higher_education/8711/complaint_procedure/1004474</a></p> |

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| Puerto Rico    | <p>Puerto Rico Council on Higher Education<br/> PO Box 1900<br/> San Juan, PR<br/> 00910-1900<br/> Telephone: (787) 641-7100<br/> Fax: (787) 641-2573<br/> <a href="http://www.gobierno.pr/CESPR/LicenciamientoInstituciones/">http://www.gobierno.pr/CESPR/LicenciamientoInstituciones/</a></p>   |
| Rhode Island   | <p>Rhode Island Board of Governors for Higher Education<br/> Shepard Building<br/> 80 Washington Street<br/> Providence, RI 02903<br/> Telephone: (401) 456-6008<br/> Email: <a href="mailto:Dgrossman-garber@ribghe.org">Dgrossman-garber@ribghe.org</a><br/> <a href="http://www.ribghe.org/regulations.htm">http://www.ribghe.org/regulations.htm</a></p> |
| South Carolina | <p>South Carolina Commission on Higher Education<br/> 1122 Lady Street, Suite 300<br/> Columbia, SC 29201<br/> Telephone: (803) 737-2260<br/> Fax: (803) 737-2297<br/> <a href="http://www.che.sc.gov/AcademicAffairs/License/Complaint_procedures_and_form.pdf">http://www.che.sc.gov/AcademicAffairs/License/Complaint_procedures_and_form.pdf</a></p>     |
| South Dakota   | <p>South Dakota Board of Regents<br/> 306 E. Capitol Ave, Suite 200<br/> Pierre, SD 57501-2545<br/> Telephone: (605) 773-3455<br/> Fax: (605) 773-5320<br/> <a href="http://www.sdbor.edu/policy/3-student_affairs/documents/3-4.pdf">http://www.sdbor.edu/policy/3-student_affairs/documents/3-4.pdf</a></p>  |
| Tennessee      | <p>Tennessee Higher Education Commission<br/> 404 James Robertson Parkway<br/> Suite 1900<br/> Nashville, TN 37243<br/> Telephone: (615) 741-3605<br/> Fax: (615) 741-6230<br/> <a href="http://www.tn.gov/thec/Divisions/LRA/PostsecondaryAuth/Complaint%20Form.rtf">http://www.tn.gov/thec/Divisions/LRA/PostsecondaryAuth/Complaint%20Form.rtf</a></p>    |

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| Texas      | <p>Texas Workforce Commission<br/> Career Schools and Colleges - Room 226-T<br/> 101 East 15th Street<br/> Austin, Texas 78778-0001<br/> <a href="http://www.twc.state.tx.us/svcs/propschools/ps401a.pdf">http://www.twc.state.tx.us/svcs/propschools/ps401a.pdf</a></p> <p>Texas Higher Education Coordinating Board<br/> 1200 E. Anderson Lane<br/> Austin, Texas 78752<br/> Telephone: (512) 427-6101<br/> <a href="http://www.twc.state.tx.us/svcs/propschools/problem-school.html">http://www.twc.state.tx.us/svcs/propschools/problem-school.html</a></p> |
| Utah       | <p>Utah Division of Consumer Protection<br/> 160 East 300 South<br/> Salt Lake City, Utah 84111<br/> Telephone: (801) 530-6601<br/> Fax: (801) 530-6001<br/> Email: <a href="mailto:consumerprotection@utah.gov">consumerprotection@utah.gov</a><br/> <a href="http://consumerprotection.utah.gov/complaints/index.html">http://consumerprotection.utah.gov/complaints/index.html</a></p>   |
| Vermont    | <p>State Board of Education<br/> 120 State Street<br/> Montpelier, VT 05620-2501<br/> Telephone: (802) 828-3135<br/> Email: <a href="mailto:DOE-EdInfo@state.vt.us">DOE-EdInfo@state.vt.us</a><br/> <a href="http://education.vermont.gov/new/pdffdoc/pgm_postsecondary/EDU-Complaint_Resolution_Statement_for_Postsecondary_Education_Matters.pdf">http://education.vermont.gov/new/pdffdoc/pgm_postsecondary/EDU-Complaint_Resolution_Statement_for_Postsecondary_Education_Matters.pdf</a></p>   |
| Virginia   | <p>Private &amp; Out-of-State Postsecondary Education<br/> State Council of Higher Education for Virginia<br/> 101 N. 14TH St.<br/> James Monroe Building<br/> Richmond, VA 23219<br/> Telephone: (804) 371-2285<br/> Fax: (804) 225-2604<br/> Email: <a href="mailto:communications@schev.edu">communications@schev.edu</a><br/> <a href="http://www.schev.edu/forms/StudentComplaintInformation.pdf">http://www.schev.edu/forms/StudentComplaintInformation.pdf</a></p>   |
| Washington | <p>Washington Higher Education Coordinating Board<br/> 917 Lakeridge Way<br/> PO Box 43430<br/> Olympia, WA 98504-3430<br/> Telephone: (360) 753-7869<br/> Email: <a href="mailto:dainfo@hecb.wa.gov">dainfo@hecb.wa.gov</a></p>  |

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|               | <p>Washington Workforce Training and Education Coordinating Board<br/> 128 10th Avenue SW<br/> PO Box 43105<br/> Olympia, WA 98504-3105<br/> Email: <a href="mailto:workforce@wtb.wa.gov">workforce@wtb.wa.gov</a><br/> <a href="http://www.wtb.wa.gov/PCS_Complaints.asp">http://www.wtb.wa.gov/PCS_Complaints.asp</a></p>   |
| West Virginia | <p>West Virginia Higher Education Policy Commission<br/> 1018 Kanawha Blvd E., Ste 700<br/> Charleston, WV 25301-2800<br/> Telephone: (304) 558-4016<br/> <a href="http://wvhepcnew.wvnet.edu/index.php?option=com_content&amp;task=view&amp;id=224">http://wvhepcnew.wvnet.edu/index.php?option=com_content&amp;task=view&amp;id=224</a></p> <p>Community and Technical College System of West Virginia<br/> 1018 Kanawha Blvd. E., Ste. 700<br/> Charleston, WV 25301</p> |
| Wisconsin     | <p>Wisconsin Educational Approval Board<br/> 201 W. Washington Avenue 3<sup>rd</sup> Floor<br/> P.O. Box 8696<br/> Madison, WI 53708<br/> Telephone: (608) 266-1996<br/> Fax: (608) 264-8477<br/> Email: <a href="mailto:eabmail@eab.state.wi.us">eabmail@eab.state.wi.us</a><br/> <a href="http://eab.state.wi.us/resources/complaint.asp">http://eab.state.wi.us/resources/complaint.asp</a></p>  |
| Wyoming       | <p>Wyoming Department of Education<br/> 2300 Capitol Avenue<br/> Hathaway Building, 2nd Floor<br/> Cheyenne, WY 82002-0050<br/> Telephone: (307) 777-5712<br/> Email: <a href="mailto:samantha.mills@wyo.gov">samantha.mills@wyo.gov</a><br/> <a href="http://edu.wyoming.gov/Programs/schools/private_school_licensing.aspx">http://edu.wyoming.gov/Programs/schools/private_school_licensing.aspx</a></p>   |