

## Table of Contents

Housing Application .....	2
The Housing Portal ( <a href="https://prdhousing.ndus.edu/masu_thdss">https://prdhousing.ndus.edu/masu_thdss</a> ).....	2
Select a Check-In Time .....	2
Target Run.....	2
Beds/Bed Length.....	3
In <b>Berg</b> and <b>Birkelo</b> – all beds are XL Twin.....	3
In <b>Agassiz</b> – mix of bed lengths – things to consider. ....	3
Other Furniture .....	3
Coffee Pots, Other Things that plug in .....	4
Vacuums and Brooms .....	4
Cable TV .....	4
COVID-19.....	4
Check-in.....	4
Planning for a problem.....	5
Cleaning.....	5
Some Tips .....	6
ID Card.....	7
Dining .....	7
Comet Cash .....	7
The Rules.....	8
on-line training: Alcohol and Other Drugs .....	8
on-line training: Personal Finances .....	9
on-line training: Sexual Assault Awareness and Prevention.....	9
Cars .....	9
Safety in General.....	9
Campus Activities.....	10

---

### Housing Application:

Most students who are interested in living in the residence halls have completed their housing application and can view their assignment. If your student has not completed a housing application and they want to be on campus, please do this in the near future. Start at - and visit as often as your students wants - the housing portal at [https://prdhousing.ndus.edu/masu\\_thdss](https://prdhousing.ndus.edu/masu_thdss).

A student \*cannot\* see their housing application until they have been admitted to the University (it will “show up” under the Applications tab of the housing portal). The most common reason for delayed admission is that we are waiting on a transcript – encourage your students to check in the Admissions office to ensure they have everything they need.

There are video links that show you how to use this site and a sign-in verification. (<https://mayvillestate.edu/campus-living/student-life/residence-life/housing-application/>). Your student will use the same credentials they use to get into campus connection, email, and other university computing services.

As of June 26, 2020, we have about forty spaces left – mostly in Berg Hall.

The Housing Portal ([https://prdhousing.ndus.edu/masu\\_thdss](https://prdhousing.ndus.edu/masu_thdss)).

Return to this site to view student room assignment, contact roommate(s/suitemates) through their university email account, see the student’s upcoming bill, and change a meal plan.

Under the “other tasks” tab, a student’s financial charges created in the housing/dining software is visible. It may have a line under it that says “this charge has not been submitted to the business office.” If your student in in Agassiz and has her meal plan, those charges are visible to you. They will transfer to the business office approximately July 26 and you should get a paper bill approximately August 10 that includes all charges – housing, dining, tuition and fees, etc.

#### Select a Check-In Time

We’re going to implement a staggered check-in schedule and will do a temperature screening for people in the move-in brigade the student brings. We hope separating families helping their students keeps all of us safer. More information below.

### Target Run

There is a list of things you will need, and things you shouldn’t have, at <https://mayvillestate.edu/campus-living/student-life/residence-life/contact-housing-department/>

At this time, you should be putting together things for your room – a small plastic drawer unit for socks and undies, a plastic shower caddy (either to walk down the hall with daily, or to clear out your bathroom once a week), maybe a desk lamp, maybe a TV or TV stand. Certainly your clothes, personal items, and school supplies. You’ll see below – don’t bring more furniture.

### Beds/Bed Length

In **Agassiz** – this is complicated. In the next couple of years, we expect to replace all of our “regular length” bed with “extra long twin” beds. There are 95 “regular length” beds, so when you’re standing in front of the sheets aisle at Target and if your child is not extraordinarily tall, the regular sheets are a perfectly fine purchase.

We also have about 40 “XL Twin” beds in Agassiz (so, about 1/3 of the bed in Agassiz at this time are XLs). Our student staff will know where those are and can help students “trade out” their beds in August, so if you need an XL bed, we have these. Yes, you can buy the XL Twin size if that’s what you need.

(Commentary: yes, I know most schools have XL Twins exclusively and we’re moving that direction. One of the things that slowed this down is that there is a wall in each Agassiz unit that is better utilized at the shorter bed length – there is about a six inch difference between the “twin” and “twin XL,” and that matters on the interior bedroom walls. Yes, I just gave you more info than you really need. I also get it can be confounding to not know for sure, and for that reason we’ve decided - slowly - to work on getting rid of the ‘short’ beds. For now, though, I promise and say this with confidence – taller people and shorter people have been swapping out bedframe in Agassiz several years now. It will all be fine.).

In **Berg** and **Birkelo** – all beds are XL Twin.

### Other Furniture

In **all three buildings** – your room comes with two beds, two desks, two desk chairs, and two dressers, usually three drawers tall. All furniture needs to stay in the room.

There are only three pieces of furniture we think you need:

1. a “plastic drawers” unit -
2. (note to parents – Home Depot/Lowes/Your local Ace/Amazon has storage bins that have a hole for a lock. Usually these are in the \$30-\$50 range. It’s great for your student to have a lockable space for important papers or that emergency visa card. Because they’re made out of plastic, it’s not like a vault, but it’s secure enough. Even with a roommate you trust, this is something I’ve done for my kids when they’ve gone off to college.)
3. A TV Stand for your TV (caveat – most students in Berg use the ‘built in counter’ and some students sacrifice their desk, but of course a TV stand is cheap.)(It is a violation of the rules to ‘borrow’ lounge furniture for this purpose).

In **Agassiz** only – in addition to the furniture indicated above, the living room area of a student suite has a torch lamp, a couch, and an easy chair. There isn’t really a need for more furniture.

### Coffee Pots, Other Things that plug in

No matter where your student lives, they live no more than 300 feet from a kitchenette, one where we provide a microwave, range, and sink. Do not bring a microwave. If your student is addicted to coffee, you can bring a coffee maker or a Keurig (and we can argue if those are the same thing), or a crockpot or hotpot or blender, etc. These should not be used in the student's room – rather, these items should be taken to your kitchenette to use them.

### Vacuums and Brooms

We have these items available for student, although if Chris and Terry down the hall (ugh, those two) borrow them and don't put them back, it might take a couple of days to track them down. There is no need to bring these items, but if your student is much cleaner than my kids are, you are welcome to bring these items.

### Cable TV

We are discontinuing our cable TV contract. We're doing this to save students money. Students can still use Sling or Netflix or Hulu in their room.

### COVID-19

There is a campus task force that is exploring how we will navigate some of the challenges COVID is presenting. We'll have more info out soon. However, there are things we do know.

#### Check-in

- We are not changing date of the beginning of school. Residence halls open on August 22.
- Our sports programs will manage their check-ins, and our current plan is to test athletes on specific teams on their first day on campus. This at least provides a baseline. While there are obvious gaps in the plan, we're receiving guidance from the NAIA about best practices. If you're on a team and your coach provides a "show up" date earlier than August 22, that will be your move-in day.
- Students who do not participate in the sports program can move in as early as Saturday, August 22. Differently than most years, this year we're going to do four time zones: 10:30, 1:15, 4:00, and after 7:30. (The documents on the website and on some handouts say noon, but we're doing something different.)
- This window in time is when your student arrives and you/her/whatever entourage you've assembled show up. The goal in this is to meter out the day, and therefore hopefully reduce the number of people you're walking past in the halls and stairways. **Your student should go to the housing portal and select their preferred time.** (This is true of early-arrival student athletes, too.)

- Please expect to be screened when you arrive. We're hoping that when a student and her/his family members show up, they can complete the move in process in about 2 or 2½ hours, and that gets people out of the hallways. Our hope is that once you/your student is settled in, you will at a minimum move your car, and even preferably leave campus (with or without your child). Run an errand. Let folks in the later shifts walk the halls without the additional traffic of other persons. We know this is a big ask on an exciting day. But by metering the arrival of people, we're hoping to keep our guests safer.
- **You do not have to arrive on Saturday.** You can come on Sunday or Monday. If you're going to arrive Tuesday or later, please let us know.
- Classes technically start on August 24, a Monday. Only students that have a Monday night class have that class, and as a general rule freshmen at Mayville State don't have a Monday night class. Functionally, the first day of class is Tuesday morning.

#### Planning for a problem

- We do want your student to be thinking about what they will do if there is an outbreak here. We have a few – literally just a few – spaces for self-quarantining. For students who are 'close enough' to go home easily, that might be the plan. For students from far away but who have relatives (somewhere/somewhat) nearby, that might be your plan. We'll be asking for that information when your student arrives in August.

#### Cleaning

To start with, understand there are two bathroom types:

- a. suites – predominately in Agassiz, and just a couple in Berg. The bathrooms in these suites – which host four people as a general rule – these bathrooms are cleaned once a week. Your student should remove her/his personal belongings to make cleaning even better. We're purchasing stronger chemicals, including the band of chemicals recommended by the CDC.
- b. community bathrooms – primarily in Berg and universally in Birkelo. We're working on signage to remind students to police their area after use, and we're implementing plans to clean twice per day – once in the morning and once in the evening.

Start the eternal college-student-parent conversation. Remind your student,

- The cleaner your student and any roommate(s) are, the happier you'll all be. Buy some Clorox wipes to bring. We'll talk about cleaning as we roll out the COVID plan.
- Together with a student's roommate, managing the room is probably the greatest thing students can do to remain safe.
- Encourage best-judgment behaviors:
  - handwashing, wearing masks to protect others, and maintaining social distance when one can are all important.
  - honesty with your roommates.

Having nothing to do with nothing, there is a generally good video at [https://www.youtube.com/watch?v=Zo68XHio\\_t4](https://www.youtube.com/watch?v=Zo68XHio_t4). Two pairs of roommates in NYC who experience one of the two people getting COVID. They are out-of-college adults, but they're also young and in a setting with someone who they're not related to. Interesting, and it might be a way to start a conversation with your student.

Some Tips we have regarding a "roommate conversation"

#### Roommates

- most students in the residence hall will have a roommate. We don't have the space to house applicants unless we do the roommate thing. There are a handful of students (about 10%) who are upperclass students who received a double-as-a-single, and we also know as the year goes on some students will leave, meaning their roommate might end up with a chance to buy out the other half of their room.

But in general, students should expect a roommate.

1. Have clear expectations about how you will manage your room, your suite, your bathroom, and your living space.
  - a. some people are great at keeping clothes off the floor, papers filed instead of laying around, beds made, and the like. Some people .... not so much. Being tidy is a good plan of action. However, some science suggests the virus is less communicable via surfaces than originally thought to be true.
  - b. there is space between cleanliness and tidiness. Even if you aren't tidy, you can use wipes or a spray cleaner daily to clean:
    - door knobs
    - light switches
    - refrigerator and microwave handles and buttons (gentle reminder – most students should not have a microwave – use the one down the hall)
    - drawer pulls
    - tv remote
    - countertops and desktops
    - toilet and faucet/tap handles.

Look for the label to tell you the product will kill 99% or more of germs.

- c. the air you breathe – purchasing a hepa filter is a good option. Studies show the filters for these units collect 99.9% of the virus (based on the size of the virus).
- d. be mindful about what and who you're bringing into your space.
  - as much fun as guests are in college, limiting your guests might be appropriate right now.
- e. use social distancing practices. Stay six feet away from folks when you can. We have reduced the seating capacity in some of our lounges, but we did try to keep options available. Please use your best judgement.

### ID Card

We are asking new students to send an ID picture. (Returning students – your card is still good.) Here are the rules we sent to your student regarding their picture:

1. I need to see the top of your head and space next to the sides of your head. You can't use a selfie with your bestie and then try to crop that person out.
2. I don't need your whole body. Two or three buttons down on a shirt is far enough.
3. The background needs to be a background. Usually backgrounds are just a bland ol' wall or a screen, but a tree or a grassy or wheat field is fine. Several people in the background because you're at a ballgame or a beach is weird.
4. Try to pick a background that is a color substantially different from your skin tone.
5. No novelty glasses or sunglasses, no hats, no weird gestures. Yes, it's boring. Oh, try not to tilt your head too much.
6. If you cover, religiously, all's good. Get me the best picture you can.
7. A picture of you in your car is always a lower quality ID picture than you think it's going to be.
8. Once you do all these things above and have a picture, check the MB. In general, between 80 and 110 MB is our desired size.

The Student ID card is an important part of our campus safety and important to students, who will use it to obtain library materials, access the wellness center and residence hall, and make purchases in the dining center using their meal plan dollars. In addition to meal plan dollars, parents can slip a few bucks to their students and put money on the card, money that can be used in either the dining room or at the bookstore. See Comment "B" a couple of rows down.

The student will submit their photo through the [New Comet Blackboard Class](#).

### Dining

- A. – Students who live in the residence halls

There are three meal prices - \$1200, \$1600, and \$2250

By default, we issue students in the residence halls the lowest of the three. We know this is not enough food for many of our students.

You can go 'middle' at \$1600, or you can opt into the \$2250. Selecting the \$2250 gives you larger portions at the same price – so, more food. Kind of a bonus. If you've ever commented to your students about what they cost you at the grocery store, you should consider the largest of these plans.

- B. – Students who live off campus

All students can purchase either (or both) one of these three meal plans OR units of Comet Cash.

[Comet Cash](#) – money that is spendable at the bookstore or at a dining facility (and in the future, at the concession stands – we're working on it). There are some rules that differ between dining

plan dollars and comet cash dollars – see the chart of rules at <https://mayvillestate.edu/student-resources/campus-id-card/>. Pay particular attention to (a) Spending, (b) Sales Tax, and (c) Termination of Value.

Students can 'charge' Comet Cash to their student account (therefore paid by financial aid, if any is anticipated) until the eighth day of the semester.

C. –Food Service - General

Our plan right now is to keep the snack bar closed, and all food will be prepared in the 'main' kitchen. Students will get 'regular' food and 'snack bar' food through the kitchen. We're working to reduce COVID contact points. All food will be in 'to go' containers, but students can stay in the cafeteria if they would like (we actually like it when they stay around, but we're providing options.)

### The Rules

We are required to tell your student there are rules they need to live by while they're here. The Code of Student Rights and Responsibility and the Residence Hall Handbook are located at <https://mayvillestate.edu/about-msu/consumer-information/#resource>

These will be updated before the end of the semester, but the changes will be minimal.

### Alcohol and Other Drugs

Most students will make ongoing decisions about alcohol use during their college career. In a 2018 survey, about 2/3 of our students reporting using alcohol more than once per month. More than 1/5 students report somewhat regular marijuana use. Our role is to remind students of the law, enforce campus rules when we know there is a violation, and educate people to make good decisions about usage and safety. There are US Department of Education rules, state laws, and campus policies that guide our efforts toward keeping your safe and giving your information to guide your decisions.

First, please see the [Drug and Alcohol Abuse Prevention Program \(DAAPP\)](https://mayvillestate.edu/about-msu/consumer-information/#resource) at <https://mayvillestate.edu/about-msu/consumer-information/#resource>

Second, we have [three online trainings](#) we want your student to do. One of them is ready now; one of them will be deployed next week, and the third one doesn't come out until mid-August. (*Note – we're going to assign an additional hour of material approximately August 14, so doing this one now is a good time management activity*). The first one – dealing with [alcohol and other drugs](#) – is a one-hour module that new students are expected to complete before they arrive in August. This module can be completed from home.



The second one can also be completed from home. It is a [personal finances](#) module. Hey, money is important.

### [Sexual Assault Awareness and Prevention](#)

Young adults who are navigating new relationships often have different expectations on what is, and isn't, a part of the relationships that are being created. Worse, some people act in direct disregard for the wishes of others. National law and national regulation, State law and state regulation, and Campus policy all address sexual misconduct. There is a one-hour module intended to help students communicate more forcefully and confidently their expectations within relationships, provide an awareness of resources for students, and direct campus constituents to other points of contact.

The third training is about [sexual assault awareness and prevention](#). The vendor is still working on parts of this module, and it will be posted approximately August 14. (Do the Alcohol module and the personal finances module now! and we'll get this one posted as soon as our vendor completes the updates that reflect changes made by the Trump administration this summer.)

### [Cars](#)

- (1) Yes, your student can drive a vehicle to campus. Currently, we don't require students to pay for a decal.
- (2) Your students should be able – at check in – to tell use car and plate information.
- (3) There is a large lot and a small lot on the north side of Stan Dokken drive, near Agassiz/across the street from Berg and Birkelo halls. This is the only location for overnight parking on campus.
- (4) There is no "need" for a car. Probably half our on-campus students do not have a car.

### [Safety in General](#)

Please see <https://mayvillestate.edu/about-msu/consumer-information/#security>

We work closely with the Sheriff and Sheriff's Deputies in Traill County. Their phone number is 701-636-4510.

Most operational and day-to-day concerns will not be best-addressed through the Sheriff's office. Contact an administrator on campus if you have a concern.

We do have a campus security staff that is available by phone 24/7. That phone number is **701-430-0000**.

### Campus Activities

Our plan in this moment to offer campus activities on a schedule that approximates a regular school year.

- We have two or three small activities per week, and we do plan to offer intramurals.
- We expect student organizations/clubs to operation “as normal’ or close to normal. Leadership is still important. Get involved!
- As you are likely aware, playing volleyball or basketball with a mask seems difficult and probably ineffective at preventing the spread of the virus, if you’re acquired it. There is some informed consent that is a part of participating in these events, and we hope you’ll discuss with your student how they navigate these and other choices at school.
- We’re working now to build out a schedule of weekend events. The better these are attended, the more we’re willing to do. We want your student to stay in Mayville and feel like they’re making a good decision in doing so. Having your student’s input into activities that appeal to them is an important part of that cycle.