



Dear Student:

I am writing to let you know that Mayville State University has been informed of your recent COVID-19 exposure and that help is available through the Office of Student Life and Office of Student Affairs.

It is our understanding that you will need to be entered into a Mayville State quarantine / isolation room. We anticipate that we will be able to assist you throughout your time in quarantine / isolation, however, due to occupancy levels in other facilities, you will be placed at the **Hilton Garden Inn** in Grand Forks. By entering into a Mayville State quarantine / isolation room you are agreeing to abide by the expectations of quarantine / isolation. Please review the following information as it relates to Mayville State quarantine / isolation at the Hilton Garden Inn:

1. Sign up for meal service at:

<https://und.edu/student-life/dining/forms/quarantine-meal-enrollment.html>

**If you do not sign up for meal service, you will not receive meals. You will receive your first meal the next day.** Meals are delivered over the dinner hour and will include a hot meal for dinner and continental breakfast and lunch for the next day.

*Many restaurants in Grand Forks offer contactless delivery options, either directly or through an app (Door Dash, Grubhub) should you wish to explore those options in addition to meal service.*

2. Complete the student online reporting form at:

a. [https://mayvillestate.qualtrics.com/jfe/form/SV\\_bBeGOXsYr2tGn61](https://mayvillestate.qualtrics.com/jfe/form/SV_bBeGOXsYr2tGn61)

3. Abide by the expectations of quarantine / isolation, including:

- a. Any expectations/rules communicated to you by your contact tracer or other health official, including the Mayville State COVID Liaison.
- b. Stay in your quarantine / isolation room throughout the duration of the quarantine / isolation period unless it is a medical related situation or emergency.
- c. Do not have any visitors to your quarantine / isolation location.
- d. Update the Mayville State COVID-19 Liaison of any changes to your quarantine / isolation, including its ending.

4. Parental notification will be done for students under the age of 21 who fail to adhere to the expectations of quarantine / isolation.

Failure to adhere to the established quarantine / isolation guidelines may also result in disciplinary action being taken. This includes, but is not limited to, a referral to the student conduct process.

Mayville State will cover the cost of the room and the meals provided by UND Dining. Additionally, you are responsible for any and all charges associated with your room during the quarantine / isolation period. This includes, but is not limited to, any damages to the room, room service, or other costs billed to the room. Additionally, if you do not notify the University, through the Office of Student Life or the COVID-19 Liaison, of any status changes during the quarantine / isolation period and you are no longer at the Hilton Garden Inn location, you will be charged for any unused delivered meals.

**IMPORTANT – PLEASE READ PRIOR TO YOUR ARRIVAL AT THE HILTON GARDEN INN**

Management has requested that all students in quarantine / isolation avoid the hotel lobby and other common areas (pool, fitness room, elevators, etc.). Upon arriving, please call the Hilton Garden Inn (701-775-6000) and state that you are a Mayville State students checking into your quarantine / isolation room. An attendant will run your key and any additional information about check-in out to your vehicle.

Additional resources and support services are available to you including:

**Mayville State COVID-19 Liaison**

Lindsey Hall  
901-355-6148

[lindsey.m.hall@mayvillestate.edu](mailto:lindsey.m.hall@mayvillestate.edu)

Resources Include:

- Absence notifications to faculty
- Classroom accommodations
- Special circumstance information

**Student Life/Housing**

Dr. Jeffrey Powell, Director of Student Life

701-788-4697

[jeffrey.powell@mayvillestate.edu](mailto:jeffrey.powell@mayvillestate.edu)

Dalton Kleinschmidt, Resident Director

[Dalton.kleinschmidt@mayvillestate.edu](mailto:Dalton.kleinschmidt@mayvillestate.edu)

Resources Include:

- Questions or concerns about housing/dining.

**Student Success and Disability Support Services**

Katie Richards, Director of Student Success and Disability Support Services

701-788-4675

[katie.richards.2@mayvillestate.edu](mailto:katie.richards.2@mayvillestate.edu)

Resources Include:

- Absence notifications to faculty
- Classroom accommodations
- Special circumstance information

**Counseling Services**

Lindsay Birke, Director of Counseling Services

701-788-4772

[lindsay.birke@mayvillestate.edu](mailto:lindsay.birke@mayvillestate.edu)

If you'd like to discuss these resources or visit about support options, please contact via email at [andrew.pflipsen@mayvillestate.edu](mailto:andrew.pflipsen@mayvillestate.edu)

Sincerely,

**Dr. Andrew Pflipsen**

Vice President for Student Affairs and Institutional Research

Mayville State University

701-788-4770

[andrew.pflipsen@mayvillestate.edu](mailto:andrew.pflipsen@mayvillestate.edu)