

MAYVILLE STATE UNIVERSITY FACULTY ASSOCIATION AND SENATE CONSTITUTION

Article V. Organization of Officers

The elected officers of the organization shall consist of a president, a vice president, and a Secretary. A non-voting parliamentarian or archivist can be appointed by the President. Terms of office will be one (1) year. Election of officers will occur at the April meeting.

Term of office begins June 1. An individual's term of office is limited to two one-year terms. Said individual must step down from that office for one year when this term limit is reached.

Section A. President

The President of the Association/Senate shall preside at Faculty Association meetings and otherwise act as the chief executive officer of the Association.

Section B. Vice President

The Vice President shall preside at meetings in the absence of the President. The Vice President shall serve as assistant to the President of the Association/Senate and carry out the duties the President may deem necessary.

Section C. Secretary

The Secretary shall:

1. Record and file minutes of each meeting of the Association and of the Faculty Senate and distribute copies of said minutes to members of the Association within one (1) week after each meeting.
2. Keep a record of membership and activities of the Association including the most current Constitution.
3. Make provisions for balloting at any and all Association meetings.

Section D. Vacancies

Vacancies among the elective offices of the Association shall be filled in the same manner and with the same timing as that of the original election, with the election to fill the vacancy scheduled for the next meeting following the development of the vacancy.