

## Admission Policies – Beginning Freshman Applicants

1. The State Board of Higher Education has established admissions standards for all new freshmen, effective with the fall, 2016 term. Unconditional admission requires the following:
  - a) ACT Composite equal to 18 or equivalent SAT Combined scores.
  - b) High School grade point average of 2.00 or higher
  - c) Completion of 13 high school courses considered college preparatory, to include:
    - English – four units
    - Mathematics – three units (Algebra I or above)
    - Laboratory Science – three units, including at least one unit each in two or more of the following subject areas: biology, chemistry, physics, or physical science.
    - Social Studies – three units, excluding consumer education, cooperative marketing, orientation to science, and marriage/family.
  - d) The following high school courses are also strongly recommended: A mathematics course in each year of high school, including Algebra II and two units of a single classical or modern language, including American Sign Language or Native American languages.
2. Applicants who do not meet the ACT/SAT requirements listed above, but who have met the 13 college preparatory course requirements may be considered for unconditional admission if they have a balance of ACT/SAT scores and GPA as indicated below:
  - 3.00 - 4.00/ACT 15
  - 2.50 - 2.99/ACT 16
  - 2.25 - 2.49/ACT 17These are considered guidelines and do not guarantee admission.
3. Students who do not meet the guidelines listed above because they have not completed the 13 college preparatory course requirements or because they do not have the required combination of ACT/SAT scores and GPA, would still be encouraged to apply and their applications would be reviewed individually and more comprehensively utilizing a Supplemental Data Form. Such applicants may be admitted with conditions that will be determined based on their specific situations. In these cases, **the institution will evaluate other information**, such as:
  - a) A review of the applicant's ACT or SAT scores and profile to determine their level of academic preparation and placement in college level courses in English and math.
  - b) An analysis of the difficulty of coursework taken by the student in high school to include: AP, IB, Honors or Dual Credit courses and the GPA in high school core courses.
  - c) Essays or personal statements submitted by the applicant.
  - d) Letters of recommendation from appropriate school officials.
  - e) A review of the applicant's high school transcript to determine if he/she has completed modified courses in high school.
  - f) A review of the applicant's previous academic record to identify and evaluate circumstances that may have affected the individual's past performance and that may indicate recovery from poor academic performance earlier in their high school career.

- g) An individual interview between the applicant and University staff to ascertain their potential for academic success at Mayville State.
4. Applicants who meet the criteria for unconditional admission will be evaluated as application materials are received and notified accordingly of their status. Applicants who do not meet the unconditional admission criteria will be notified that their application is being reviewed and a decision regarding their admission status will be made by the Admissions Office and will be communicated as soon as possible.
  5. International students will be considered for admission if their high school preparation is judged to be equivalent to this policy and as further defined in MSU Policy 402.9.
  6. Students 25 years old or older on the first day of class are exempt from the requirements stated in this policy.
  7. Mayville State University has also established the following procedures to govern adherence to these admissions standards:
    - a. All new, freshmen applicants will submit documentation of their high school coursework as it relates to the prescribed requirements. This documentation and high school transcripts will be reviewed by the Office of Admissions and compared to a master list of approved high school courses as part of the regular admission process.
    - b. Applicant's official ACT or SAT scores, as reported to Mayville State will be evaluated and used in the determination of unconditional or conditional admissions decisions. These official ACT/SAT scores must be part of a download into Connect ND, an official 'paper' copy of the test results or be reported on an official high school transcript. Applicants who re-take the ACT/SAT and report improved scores that affect admissions decisions will be re-evaluated as needed and decisions regarding admissions made accordingly. The Office of Admissions will utilize the applicant's highest ACT/SAT score when making admission decisions.
    - c. All applicants must have submitted all documentation needed to determine eligibility for unconditional admission before they will be officially admitted and allowed to register for classes. Applicants missing ACT/SAT data and/or official high school transcripts will not be admitted until those documents have been received by the Admissions Office, unless they have been individually evaluated and deemed to have special circumstances that make it impossible for those documents to be secured at that point in time.
  8. Any student denied admission shall have the right to appeal that decision to the University's Committee on Admission and Academic Standards. Such an appeal must be made to the Director of Admissions, who will in turn, submit the case to this committee. Applicants who have been denied admission will also be encouraged to enroll in any of the NDUS two year institutions. Upon successful completion of 24 transferable semester credits at these campuses, the student may be eligible for transfer to Mayville State University, dependent upon their performance at the two year college and institutional and NDUS policies that govern the admissions of transfer students (see MaSU Policy 402.4)

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**Sponsored by: Vice President for Academic Affairs  
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