The Program

The program stresses a generalist understanding and application of the nature of business in today’s and tomorrow’s world of employment. Graduates will be prepared to take higher-level positions or become self-employed, and the program is transfer-friendly, convenient, flexible, and affordable.

Student Learning Outcomes
• Students will apply business theories and/or methods to solve problems.
• Students will demonstrate successful individual and collaborative communication skills.
• Students will demonstrate the ability to adapt to change through personal and professional awareness of self, others, and the environment.
• Students will demonstrate proficiency with technology appropriate for the contemporary business environment.

Career Paths

Transfer Friendly. This program is designed to serve the needs of students who have earned A.A., A.S., or A.A.S. degrees. All coursework will transfer into the program.

Convenient. You can complete the B.A.S. on the Mayville State campus or remain near home, work, and family by completing your degree online!

Flexible. The B.A.S. program will give you a strong foundation in business while allowing you to select a specialization area that fits your interests and career plans.

Business Administration • Bachelor of Applied Science
Online or On-campus
A Word About Our Grads

B.A.S. - Business administration graduates find a number of opportunities for advancement within the companies for which they are already working.

Students from across the country have taken advantage of Mayville State’s online delivery of this degree to stay near home, work, and family while earning their four-year degrees.

Associate degree graduates sometimes find themselves unable to advance in the workplace without a four-year degree. The B.A.S. in business administration allows students with an A.A., A.A.S., or A.S. degree to easily transfer their credits into a four-year degree program that prepares them for new and exciting career opportunities.

Business Administration - B.A.S.

Successful completion of an Associate of Arts (A.A.), Associate of Science (A.S.), or an Associate of Applied Science (A.A.S.) degree from an accredited institution is a pre-requisite for entrance into the Mayville State Bachelor of Applied Science program. All coursework in your previous degree will transfer as a block. You will complete a “capstone”-type program to earn your B.A.S. degree. Program requirements include 36 hours of general education, 24 hours of major core requirements, and 16 hours of supporting coursework. A minimum of 120 semester hours is required for graduation.

Business Administration - B.A.S.

Core Requirements

ACCT 200 Elements of Accounting I.........................3
ACCT 201 Elements of Accounting II........................3
ACCT 360 Accounting Systems................................2
BADM 301 Principles of Marketing..............................3
BADM 302 Principles of Management............................3
BOTE 347 Computer Applications in Business..............3
BUSN 334 Business Communications..........................3
BUSN 351 Human Resource Management...................3
BUSN 482S Business Comprehensive........................1

Supporting Courses and Electives

Students should consult their advisors for selection of additional elective courses to ensure a total of no less than 120 hours are successfully completed. At least 36 S.H. must be upper level (300-400) courses.

Business and other relevant hours approved by advisor.................................................16

Total hours for B.A.S. degree........................................120

General Education Courses

Business administration majors must complete 36 hours of general education requirements, including:

• COMM 110 - Fundamentals of Public Speaking
• ENGL 110 - Composition I
• ENGL 120 - Composition II
• MATH 103 - College Algebra
• 24 additional general education hours

NOTE: Courses completed as “general education courses” in the A.A., A.A.S., or A.S. program will apply to the 36 hour general education requirement.

Steps for Admission

1. Apply for Admission
The first step in becoming a Mayville State student is applying for admission. You can complete your Application for Admission online at: www.mayvillestate.edu. Once there, click on “Apply Now.” A $35 application fee is required.

2. Submit Official College Transcripts
You must also submit official college transcripts from all schools you have attended. Please have your transcripts mailed to: Admissions Office, Mayville State University, 330 Third Street NE, Mayville, ND 58257.

3. Apply for Financial Aid
To apply for federal and state financial aid, you must complete the Free Application for Federal Student Aid (FAFSA) and list Mayville State University (Title IV school code 002993) as one of your schools of choice. To receive top priority for grants and loans, submit your FAFSA by March 15 at www.fafsa.ed.gov.

4. Apply for Scholarships & Waivers
As an on-campus student, you can be considered for an endowed scholarship. You must complete and submit the Mayville State Scholarship Application. This application can be submitted online at www.mayvillestate.edu/scholarships. The priority date for cultural diversity tuition waivers is March 15.

5. Watch your Mail and Email
Keep an eye on your mailbox and your email inbox. You will receive a number of important letters and emails from Mayville State including your letter of admission, information about registration, and other important information to get started with your classes.