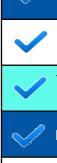
Success Strategies for Online Students

	Getting Started	
Communicate with your advisor before registration each semester.	Understand that online courses are very reading and writing intensive.	Expect to invest 3+ hours of preparation per week for each 1 credit.
You must be self-directed, organized, and disciplined.	You need time-management skills to balance school, family, and work obligations.	Be aware of technical requirements necessary for online courses, such as webcam and headphones.
Microsoft Office is provided free of charge. Be sure to download this to your computer.	Activate your Mayville State University email account.	Check Bookstore information to be sure books and software are correct.
Login to Blackboard.	Walk through the Student Orientation courses in Blackboard.	Check your MSU Email!
	What to Do on Day 1	
You will receive a syllabus at the beginning of the semester to carefully review. It is critical that you understand the format of the course from day one.	Find out how you should address your professors (Dr., Mr., Ms., Professor, etc.).	Know how to use the Starfish early warning system.
	Ongoing Actions	
	, such as Smarthinking, the Writing Cent , and the Library. However, you must be	
Dedicate time to reviewing materia	Is before completing assignments.	
Be proactive about seeking help. You	u can schedule face-to-face meetings w	rith professors in
	inication. Instructors have scheduled o	
You are expected to independently	prepare for class requirements.	
Monitor your Mayville State University	sity email several times ner week	
Respond to Starfish notifications the University email.	at are sent to your Mayville State	
Seek out ways to connect with other your learning experience.	er students to enhance	Mayville State
Watch and respond to emails from	your advisor.	Universit
	Created by Learn	er Accessibility Committee: Updated 8/2

Planning for Summer School Success



Check financial aid before registering for classes.

Summer courses are condensed and extremely fast-paced. Expect approximately 10-12 hours a week for an 8 or 10 week course and 15-20 hours a week for a 5 week course.

There is **no** time to fall behind in the summer session. If you are struggling, contact the instructor immediately and seek support services.

Plan out your day as far as your full-time job, family time, homework time, etc.

Pay very close attention to withdrawal dates. If your summer plans change, make sure to drop your classes prior to the first day of the term.

DISCIPLINE + TIME MANAGEMENT = SUCCESS AT Mayville State University Resources

Office of Extended Learning Phone: 701-788-4667 Text: 701-401-7151 Email: <u>extendedlearning@mayvillestate.edu</u> Website: <u>https://mayvillestate.edu/msu-online</u>	Academic Records/Registrar Phone: 701-788-4774 Website: <u>https://mayvillestate.edu/academics/academic-records</u>
Information Technology Services	Mayville State Bookstore
Phone: 1-800-437-4104 ext. 34739	www.mayvillestatebookstore.com
Website: <u>https://mayvillestate.edu/its</u>	701-788-4823
Financial Aid Office Phone: 701-788-4767 Website: <u>https://mayvillestate.edu/financialaid</u>	Blackboard Alissa Perkins – Distance Programs Support Specialist Phone: 701-788-4645 Email: <u>Alissa.perkins@mayvillestate.edu</u>
Academic Advising Center	Veterans & Military
Phone: 701-788-5251	Phone: 701-788-5255
Email: <u>MASUAdvising@mayvillestate.edu</u>	Email: MASUAdvising@mayvillestate.edu
Website: <u>https://mayvillestate.edu/student-</u>	Website: https://mayvillestate.edu/student-
resources/academic-advising/	resources/veterans-military/
Smarthinking – Free Online Tutoring	Hoonuit – Online Video Tutorials
Website: <u>http://services.smarthinking.com</u>	Website: <u>https://learnit.hoonuit.com</u>
Student Success Center/Disability Support Services	Counseling
Phone: 701-788-4675	Phone: 701-788-4772
Website: <u>https://mayvillestate.edu/student-</u>	Website: <u>https://mayvillestate.edu/student-</u>
resources/student-success-center	resources/counseling
The Writing Center	Byrnes-Quanbeck Library
Phone: 701-788-5240	Phone: 701-788-4819
E-mail: <u>erin.kunz@mayvillestate.edu</u>	Website: <u>https://mayvillestate.edu/library</u>
Career Services Phone: 701-788-5254 Email: <u>careerservices@mayvillestate.edu</u> Website: <u>https://mayvillestate.edu/student-resources/career-services/</u>	Starfish Website: <u>https://mayvillestate.starfishsolutions.com</u>