**Staff Senate Meeting Agenda**

**Tuesday, July 9, 2019**

**Location: OM 111**

**Time 2:00 pm**

**Members Present**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Jessica Amb 1000 | x | Misti Wuori 1000 | x | Ashley Kulland 3000 | x | Heather Johnson 6000/7000 |
| x | Alissa Perkins 3000 |  | Teri Wright 3000 |  | Mandi Domier 6000/7000 | x | Kyle Myers 4000 |
| x | Shannon Hofer 6000/7000 |  | Charyte Henderson 4000 | x | Lois Karlstad 4000 | x | Susan Cordahl 5000 |
|  | Vacant 3000 | | |  | Vacant 6000/7000 | x | JoAnna Strand 4000 |

**Agenda**

* Call to Order – 2:07
* Additions to the Agenda
* Approval of minutes from June 11th meeting (electronic?) – Lois – Voted electronically and approved
* Treasurer’s Report - $111 balance, food service and mileage bills to pay yet. Waiting for funds for 18-19 & 19-20.
* Report from State Staff Senate face-to-face meeting – Misti, Susan, Alissa – Good meeting
* Brad Miller presented, Importance of DUO
* Updated on Statistic Planning process
* Updated on staff concerns
* Working on additional initiatives
* New as of August 1, add FMLA for leave of 160 hours for child bereavement
* Clarification on FMLA – must use sick time first, vacation time, and not able to “hold back” time
* Next year’s meeting will be in Bismarck
* Old Business
  + Bylaws update – Ashley, Susan – approved by cabinet to decrease of 10% membership to 5% membership for Staff Senate
  + “Staff Strategies”– Alissa, Misti – June, AED training, very information. July – session about the Wellness Center, taking a break in August. Requested if anyone has suggestions to let us know.
* New Business
  + Campus Perks & Comet Pride – Ashley – perks remained the same for Comet Pride except for a couple of changed with food service. Will be ready for in-service.
  + Staff Senate terms and elections – will update and reorganize. Staff employee recognition week committee: Chairperson, Alissa Perkins, Heather Johnson, JoAnna Strand, Susan Cordahl. Please share ideas with committee person.
  + Chemical-free environment policy – not aware of any policies in the NDUS system but could draft a policy and present to cabinet. Mary Trudeau is willing to assist with that
  + State Employee Recognition Week: September 9-13, 2019
* New ideas or topics we want to cover in 2019-20? – many ideas for upcoming activities
* Notable Area Updates
* Adjourn – 3:30
* Next meeting Date: Special meeting for whomever can make it, Tuesday, August 5th, 2019. 12:00 – 2:00 in OM111