

Biology 221L: Anatomy and Physiology II Lab**Fall 2014****Joseph Mehus****Details:** Online**Instructor:** Joseph Mehus**Phone:** (701) 788-4802**Email:** joseph.mehus@mayvillestate.edu**Office Hours:** By appointment/arrangement***Required Texts:***

Lab Protocols will be provided to students. It is VERY beneficial to have the textbook (Visual Anatomy and Physiology, Martini, Ober, Nath 1st ed) when filling out lab materials, worksheets, and quizzes. Online sources may be used to fill out lab assignments.

Communication:

It is important that we communicate about the course, and about the life situations, which have an impact on your participation in it. It is recommended that you use the email account provided to you as an online Mayville State University student, rather than changing that communication tool in your personal profile in the Moodle learning management system. Mayville State University does not recommend the use of another email address or the forwarding of email to a personal email account, as this practice may compromise the security of your identity and personal information.

Course Description:

BIOL 221L ANATOMY AND PHYSIOLOGY II LAB (CCN) 1 S.H.

This is an advanced course that acquaints students with the structure, function, and disease processes of: nerve tissue, central nervous, endocrine, digestion, urinary, reproduction, development and genetic systems in the human body. The on-campus section of this course includes 3 lecture hours and 2 lab hours per week. Spring on campus; Fall, Spring, Summer online

Detailed Description of the Course:

Labs will vary. Some will consist primarily of material intended to introduce you to the structure and function of organs and/or organ systems. These will be “dry” labs, written exercises in which you will complete online quiz-like activities that will be computer-graded. Quizzes may also include “essay-type” questions. Dissections or “wet” Labs may require Lab Reports, Lab Quizzes, or both. Where required, Lab Reports must be completed and submitted with required photos to the digital drop box. There may also be long-answer questions or data tables, which you will complete and include in the online report. Some labs will use materials found within the home, and there will be a sheep brain, cow eye, and fetal pig, included in the lab kit you must purchase, which will be

dissected. For labs, which would normally involve microscopy, the digital images will be provided, with procedures modified to concentrate on interpretation of the visual information. **Lab quizzes may be part of some labs, and when labs are completed, the quiz must be taken. Both labs and lab quizzes have the same due dates/times. So waiting until the last minute will NOT work for you!!! You will need to finish the lab early so that you can take the lab quiz that may follow.** A scoring guide or rubric may be provided for each wet lab, which will help you to understand what is expected in the lab report, and to do well in the lab. The rubric should be reviewed before completing the lab procedure. It is essential that you follow procedures carefully, submit all required photograph in which all required structures are clearly visible, and answer all parts of all questions.

Lab Policies

- **Labs must be completed.** Missing three (3) or more labs will result in a **failing grade**.
- There will be **no lab make-ups under any circumstances** once the week of the lab is over.
- **You will not be able to make up the missed points.**
- You must submit lab information/materials/photographs/assignments to get credit. Please read the labs carefully to make sure you are submitting everything you need.
- Safety: Dissection tools are sharp. Handle with care. Also, when doing your labs, you should not eat, drink or smoke. Try to minimize contact between your hands and mouth during the lab procedures, especially when working with chemicals or reagents.
- Treat all lab materials and specimens with care and respect.

Grading:

Grades will be based on two exams, lab assignments and lab quizzes. **There will be no make-ups for lab practical exams, except under extreme circumstances (medical, legal or military). You can only make up one exam during the semester and it must be during the exam week. You must take both lab practicals to pass the course.** The grading scale is the typical 90% = A, 80%=B, 70%=C, 60%=D, <60%=F. **IT IS IMPORTANT FOR YOU TO CHECK YOUR GRADES ON MOODLE. IF YOU FIND THAT I HAVE MADE A MISTAKE WHILE ENTERING YOUR GRADE YOU WILL HAVE ONE WEEK TO BRING IT TO MY ATTENTION, AFTER THAT GRADES ARE LOCKED IN MOODLE.**

Practical Exams (2)	100 (2 worth 50 points)
Lab Quizzes (10)	75 (5 worth 15 points)
<u>Assignments</u>	<u>175 points</u> (5 worth 10 points, 5 worth 25 points)
Total	350 points

Moodle Class Material:

We will utilize the Moodle website (<http://lms.ndus.edu/course/view.php?id=6191>) to distribute Powerpoint slides, study guides, and other printed materials. It will also be used to administer quizzes.

INTASC:

	INTASC PRINCIPLES
1	The teacher understands the central concepts, tools of inquiry, and structures of the discipline(s) he/she teaches and can create learning experiences that make these aspects of subject matter meaningful for the student.
2	The teacher understands how children learn and develop, and can provide learning opportunities that support their intellectual, social, and personal development.
3	The teacher understands how students differ in their approaches to learning and creates instructional opportunities that are adapted to the diverse learner.
4	The teacher understands and uses a variety of instructional strategies to encourage students' development of critical thinking problem solving, and performance skills.
5	The teacher uses an understanding of individual and group motivation and behavior to create a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation.
6	The teacher uses knowledge of effective verbal, nonverbal, and media communication techniques to foster active inquiry, collaboration, and supportive interaction in the classroom.
7	The teacher plans instruction based upon knowledge of subject matter, students, the community, and curriculum goals.
8	The teacher understands and uses formal and informal assessment strategies to evaluate and ensure the continuous intellectual, social, and physical development of the learner.
9	The teacher is a reflective practitioner who continually evaluates the effects of his/her choices and actions on others (students, parents, and other professionals in the learning community) and who actively seeks out opportunities to grow professionally.
10	The teacher fosters relationships with school colleagues, parents, and agencies in the larger community to support students' learning and well-being.

Instructional Strategies:

Strategies We will use the following methods to assist you in your learning anatomy and physiology. (INTASC 1, 2, 3, 4, 7, 8)

Direct instruction

- Indirect instruction
- Interactive instruction
- Experimental learning
- Guided and independent study
- Cooperative learning activities
- Class Discussions
- Chapter Exams
- Application
- Inquiry approach
- Simulations
- Questioning skills
- Case Studies
- Instructional strategies

Important Student Information

“Important Student Information” can be found in your Moodle course shell.

- ✓ English Proficiency and Other Academic Concerns
- ✓ Students with Disabilities
- ✓ Academic Honesty
- ✓ Emergency Notification
- ✓ Continuity of Academic Instruction for a Pandemic or Emergency
- ✓ Family Educational Rights and Privacy Act of 1974 (FERPA)

All Lab Reports, Lab Quizzes and Lab Exams must be completed by the scheduled due dates as listed on the course schedule posted on the course Moodle site (and found at the bottom of this syllabus). Activities will be turned off as of 5pm CST on those due dates and no credit will be available for those activities after the due dates. If an emergency situation occurs, which affects your participation in this course, contact us immediately. Be prepared to provide proof. Being busy is not an emergency. For the purposes of this course an emergency situation is an unexpected, unpreventable and significant occurrence, which realistically prevents you from completing required coursework by its due date. You are expected to be aware of due dates and manage the required coursework within your personal schedule and obligations. For example, not submitting any coursework for 3 weeks and then not being able to submit it during week 4 because of an emergency that week is not acceptable.

Course Schedule:

NOTE: This is a **tentative** schedule. It may change based on instructor's schedule.

Week of	Lab Topic	Due Dates
	Lab 1 - Neurons/Nervous System	9/5/14
	Lab 2 - Brain Dissection	9/17/14
	Lab 3 - Olfactory, Gustatory, Hearing, Equilibrium	9/26/14
	Lab 4 - Ear, Hearing, and Equilibrium will require help from another individual	10/8/14
	Lab 5 - Eye Dissection and Vision Once Lab 5 is submitted, Lab Practical 1 opens (Due Date 10/24/14 5pm CST)	10/24/14
	Lab 6 - Endocrine System	11/5/14
	Lab 7 - Digestive System/Fetal Pig Dissection	11/14/14
	Lab 8 - Urinary System/Kidney Dissection	11/26/14
	Lab - 9 Male & Female Reproductive Systems	12/5/14
	Lab 10 - DNA Extraction (Home Supplies) Lab Final Due (12/12/14 5pm CST)	12/12/14

Lab Examinations

Two open-book exams must be completed during the semester. The first will be associated with materials covered in the labs up to and including the eye ball dissection, and the final exam will cover the remaining labs. Materials to be considered in writing the exams will include both objective materials learned during the labs, and applications associated with the structures and systems studied. Identification of structures in photographs and line art is included in the exams.

As a student you are expected to:

- Begin the lab course when the semester begins.
- Check your lab kit for all enclosed items when it arrives. **Contact the MSU Bookstore immediately if all items are not present and intact**
- Answer questions appropriately: Some lab report answers may be given without full sentence structure where appropriate to the questions asked, but must clearly answer all parts for the question, contain correct spelling and display appropriate grammar and word usage. Answers to other questions, such as essay questions or short answer questions, which ask students to “explain”, “compare” or “describe”, should display appropriate sentence structure and logical development of thought. **Every single answer needs to be put into your own words. Copy and paste is plagiarism and will receive a score of ZERO**
- Check your Mayville State email and the ANNOUNCEMENTS forum on the course home page a minimum of twice weekly to remain current on course information and changes.