

# Business Administration

*B.A.S. - Bachelor of Applied Science, Online or On-campus*

Open the door to exciting career opportunities. Earn your Bachelor of Applied Science Degree in Business Administration from MSU on campus or online and become more competitive in the work place!



## The Program

Mayville State University's B.A.S. Degree in Business Administration provides you with the formal, technology-enriched training and education necessary for employment and advancement in business and industry.

The program stresses a generalist understanding and application of the nature of business in today's and tomorrow's world of work. Graduates are prepared to take higher-level jobs or become self-employed through entrepreneurial ventures. This program is transfer friendly, convenient, flexible and affordable.

## Advantages

**Transfer Friendly** - This program is designed for A.A.S. or A.S. graduates. All the credits you earned for your A.A.S. or A.S. degree will be accepted as a block and applied to the 120 credits required for the B.A.S. degree.

## Convenient

You can complete the B.A.S. on the Mayville State campus or remain near home, work and family. Complete your degree online!

## Flexible

The B.A.S. program will give you a strong foundation in business while allowing you to select general education and business elective courses that fit your interests and career plans.

At Mayville State, we give you more of just about everything.

### *A Little More Personal*

We pride ourselves on being just the right size to give students the time they deserve.

### *A Little More Opportunity*

You'll get the opportunity to develop your leadership skills to help you succeed in your career after graduating.

### *A Little More Success*

Our students get jobs. Period. We also have internship opportunities to give you real, hands-on learning experiences and make your resume stand out.



## *Become a Comet VIP!*

Get a little more informed.

[www.mayvillestate.edu/become\\_a\\_student](http://www.mayvillestate.edu/become_a_student)



# A Little More for your college experience

## Business Administration - B.A.S.

Successful completion of an Associate of Applied Science degree from an accredited institution is a pre-requisite to entrance into the Mayville State Bachelor of Applied Science program. Your previously earned A.A.S. or A.S. degree will transfer as a block. You will need to complete a “capstone” type program to earn your B.A.S. degree in Business Administration from Mayville State. Program requirements include 36 credits of general education, 24 credits of major core requirements and 16 credits of supporting course work.

## General Education

COMM 110	Fund. of Public Speaking.....	3
ENGL 110	College Composition I.....	3
ENGL 120	College Composition II.....	3
MATH 103	College Algebra.....	3
Additional General Education Credits.....		24

NOTE: Courses completed as “general education courses” in the A.A.S. or A.S. program will apply to the 36 credit general education requirement.

## Business Administration - B.A.S.

### Core Requirements

ACCT 200	Elements of Accounting I.....	3
ACCT 201	Elements of Accounting II.....	3
ACCT 360	Accounting Systems.....	3
BADM 301	Principles of Marketing.....	3
BOTE 347	Computer Apps in Business.....	3
BADM 302	Principles of Management.....	3
BUSN 334	Business Communication.....	3
BUSN 351	Human Resource Mgmt.....	3
BUSN 482S	Business Comprehensive.....	1

## A Word About Our Grads

B.A.S.—Business Administration graduates find a number of opportunities for advancement within the companies for which they are already working.

Associate degree graduates sometimes find themselves unable to advance in the workplace without a four-year degree. The B.A.S. in Business Administration allows students with an A.A.S. or A.S. degree to easily transfer their credits into a four-year degree program that prepares them for new and exciting career opportunities.

Students from across the country have taken advantage of Mayville State’s online delivery of this degree to stay near home, work and family while earning their four-year degree.

## Business Admin. Cont’d

Supporting Courses and Electives  
Business and other relevant credits approved by advisor..... 16

Students should consult their advisor for selection of additional elective courses to ensure a total of no less than 120 credits are successfully completed.

Total credits for B.A.S. degree... 120

### 1. Apply for Admission

The first step in becoming a Mayville State student is applying for admission. You can complete your Application for Admission online at [www.mayvillestate.edu/apply](http://www.mayvillestate.edu/apply). A \$35 application fee is required.

### 2. Submit Official College Transcripts

You must submit **official** college transcripts from all schools you have attended. Please have your transcripts mailed to: Mayville State University  
Admissions Office  
330 3rd St. NE  
Mayville, ND 58257

### 4. Apply for Scholarships

To be considered for any Mayville State scholarship, you must complete and submit the Mayville State Scholarship Application. This application can be submitted online at [www.mayvillestate.edu/scholarships](http://www.mayvillestate.edu/scholarships). The priority date for Cultural Diversity Tuition Waivers is March 15.

### 5. Watch Your Mail and E-Mail

Keep an eye on your mailbox and your email inbox. You will receive a number of important letters and e-mails from Mayville State including your letter of admission, information about registration, and other important information to get started with your classes.

