

How to Interpret the Academic Requirement Report

University Requirements (RG 5403 08/14)

▼ **2.00 minimum cumulative gpa required**
Satisfied: 2.00 minimum cumulative grade point average is required. (R607 L20-08/14)

1. • GPA: 2.000 required, 3.620 Actual

▼ **Minimum Credits Required**
Not Satisfied: Minimum Credits Required Bachelors Degree (R614L10-0001)

2. • Units: 120.00 required, 67.00 taken, 53.00 needed

▼ **Credits at a 4-Year Institution**
Satisfied: The university requires 36 semester credits be taken at a 4-year institution. (R0609L10-05/08)

3. • Units: 36.00 required, 58.00 taken, 0.00 needed

1. This is the student's cumulative GPA. A 2.00 GPA is required.

2. This is the number of credits the student has earned. 120 credits are required for a Bachelor's degree. In this example, the student has taken 67 credits (including in progress credits) and 53 credits are needed.

3. This is the number of credits taken at a 4-year institution. 36 credits at a 4-year institution are required for a Bachelor's degree.

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▼ **300-400 Level Courses**

Not Satisfied: The university requires 36 upper division semester credits from courses numbered 300-499. (R610L10 - 08/14)

****ATTENTION**** Transfer credits earned at a lower level (100-299) may appear on this report as the equivalent to a corresponding MSU upper level (300-499) course. While the articulated transfer course is allowed to meet the MSU course requirement, it does not count toward the total number of 300-400 level credits required for graduation. Actual 300-400 level credits are verified manually on the official graduation audit completed by the Office of Academic Records.

4. Units: 36.00 required, 18.00 taken, 18.00 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ACCT 315	Business in Legal Environment	3.00			◆
BADM 301	Principles Of Marketing	3.00			✔
BADM 302	Principles Of Management	3.00			✔
BUSN 310	Fund of Real Estate & Insuranc	3.00			◆
BUSN 334	Business Communication	3.00			◆
BUSN 351	Human Resource Management	3.00			◆

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▼ **MaSU Residency**

Satisfied: The university requires 30 semester credits be taken at MaSU. (R611L10 - 05/08)

5. Units: 30.00 required, 58.00 taken, 0.00 needed

◆ In Progress

✔ Taken

4. This is the number of credits taken at the 300-400 level. 36 credits at the 300-400 level are required for a Bachelor's degree. In this example the student has taken 18 credits at the 300-400 level, and 18 credits are still needed. Transfer credits earned at a lower level (100-299) may appear on this report as the equivalent to a corresponding MSU upper level (300-499) course. While the articulated transfer course is allowed to meet the MSU course requirement, it does not count towards the number of 300-400 level credits required for graduation. Actual 300-400 level credits are verified on the official graduation audit completed by the Office of Academic Records.

5. This is the number of credits earned at Mayville State University. 30 credits at Mayville State University are required for a Bachelor's degree.

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Institutional Graduation Requirements
Satisfied: Institutional Graduation Requirements (RG 5679 08/14)

Institutional Physical Education
Satisfied: Institutional Physical Education(R803L10 08/14)

6. Units: 2.00 required, 2.00 taken, 0.00 needed
Courses: 1 required, 1 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
HPER 100	Concepts Of Fitness & Wellness	2.00			✓

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Information Technology Courses
Satisfied: Information Technology Courses (R803L20 08/14)

7. Units: 3.00 required, 3.00 taken, 0.00 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
CIS 112	Intro To Word Processing	1.00			✓
CIS 114	Intro Spreadsheet Applications	1.00			✓
CIS 118	Intro To Presentation Graphics	1.00			✓

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◆ In Progress

✓ Taken

6. This is the institutional physical education requirement. This requirement was fulfilled by HPER 100.

7. This is the institutional information technology courses. This requirement is fulfilled by CIS 112, 114, and 118.

How to Interpret the Academic Requirement Report

Essential Studies

Not Satisfied: Essential Studies Requirements for AA, BA, BS, BUS, BSN degrees (RG5404 08/14)

8.

- Units: 36.00 required, 36.00 taken, 0.00 needed
- GPA: 2.000 required, 3.697 actual

Communications

Satisfied: Communications (R615-08/14)

9.

- Units: 9.00 required, 9.00 taken, 0.00 needed
- Courses: 0 required, 3 taken, 0 needed

English Composition I

Satisfied: English Composition I (R615L10-08/14)

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ENGL 110	College Composition I	3.00			✓

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ENGL 120 Composition II or ENGL 125 Business & Technical Writing

Satisfied: ENGL 120 Composition II or ENGL 125 Business & Technical Writing (R615L20-08/14)

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ENGL 120	College Composition II	3.00			✓

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Public Speaking Course

Satisfied: Public Speaking Course (R615L30-08/14)

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
COMM 110	Fund Of Public Speaking	3.00			✓

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Legend:

- ◆ In Progress
- ✓ Taken

8. This is the number of credits the student has taken for Essential Studies. 36 credits are required for a Bachelor's degree. In this example, the student has taken 36 semester hours, but has not fulfilled all of the Essential Studies requirements. This is the student's GPA in Essential Studies. A 2.00 GPA is required for a Bachelor's degree.

9. This is the Communications category of Essential Studies. 9 credits are required and are fulfilled by ENGL 110, ENGL 120 or ENGL 125, and COMM 110.

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Computer Information Systems
Satisfied: Computer Information Systems (R616 08/14)

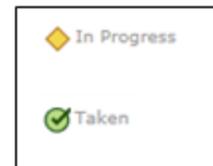
10. Units: 0.00 required, 1.00 taken, 0.00 needed

▼ **Computer Info Sys Course**
Satisfied: Computer Info Sys Course (R616 L10 08/14)

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
CIS 175	Information Literacy	1.00			✓

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10. This is the Computer Information Systems category of Essential Studies. 1 credit is required and is fulfilled by CIS 175.

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Humanities & Social Science

Not Satisfied: Humanities & Social Science for non-education majors (R617-08/14)

11. • Units: 15.00 required, 15.00 taken, 0.00 needed

▼ **Humanities Courses**

Not Satisfied: Humanities Courses (R617L10-08/14) One of HUM 220 or MUSC 200 may be taken, but not both.

- Courses: 2 required, 1 taken, 1 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
View Course List	All Courses - Refer to Catalog				
ENGL 250	Lit in a Multicultural World	3.00			
HUM 220	Hist Music in a Multicult Wld	3.00			
HUM 221	Hist of Art Multicult Wld	3.00			
MUSC 200	Music In America	3.00		B	✓
SPAN 102	First Year Spanish II	4.00			

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▼ **Social Science Courses**

Satisfied: Social Science Courses (R617L20-08/14)

- Units: 0.00 required, 9.00 taken, 0.00 needed
- Courses: 2 required, 3 taken, 0 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
ECON 202	Principles Of Macroeconomics	3.00				◆
PSYC 111	Introduction To Psychology	3.00		B		✓
SOC 110	Introduction To Sociology	3.00				✓

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▼ **Humanities or Social Science**

Satisfied: Humanities or Social Science
One of HUM 220 or MUSC 200 may be taken, but not both.(R617L30 08/14)

- Units: 0.00 required, 3.00 taken, 0.00 needed
- Courses: 1 required, 1 taken, 0 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
ECON 201	Principles Of Microeconomics	3.00		B		✓

View All | First 1 of 1 Last

◆ In Progress

✓ Taken

11. This is the Humanities and Social Science category of Essential Studies. 15 credits are required in this category. 6 of these credits must be Humanities, 6 must be Social Science, and 3 can be either Humanities or Social Science. In this example, the student must take 3 additional credits of Humanities.

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Mathematics & Science Category

Satisfied: Mathematics & Science Category (R795-08/14)

12. • Units: 0.00 required, 11.00 taken, 0.00 needed

▼ **Mathematics Courses**

Satisfied: Mathematics Courses (R795L10-08/14) - 3 credits required; MATH 103 or higher level

- Units: 3.00 required, 3.00 taken, 0.00 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
MATH 0103	College Algebra	3.00			✓

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▼ **Science Lecture Course**

Satisfied: Science Lecture Course (R795L20-08/14)

- Units: 3.00 required, 3.00 taken, 0.00 needed
- Courses: 1 required, 1 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
SCNC 102	Physical Science	3.00				✓

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▼ **Science Lab Course**

Satisfied: Science Lab Course (R795 L25 08/14) - one Science Lab required

- Units: 1.00 required, 1.00 taken, 0.00 needed
- Courses: 1 required, 1 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
SCNC 102L	Physical Science Lab	1.00				✓

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▼ **Math or Science**

Satisfied: Math or Science (R795L30-08/14) - 4 credits required; Math or Science

- Units: 4.00 required, 4.00 taken, 0.00 needed
- Courses: 0 required, 2 taken, 0 needed

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
BIOL 111	Concepts Of Biology	3.00				✓
BIOL 111L	Concepts Of Biology Lab	1.00				✓

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◆ In Progress

✓ Taken

12. This is the Mathematics and Science category of Essential Studies. 11 credits are required in this category. 3 of these credits must be Mathematics, 3 must be Science lecture, 1 must be Science lab, and 4 can be from Mathematics or Science. In this example, the student has met all requirements.

How to Interpret the Academic Requirement Report

BS Business Administration Major 2014 - 2015 Catalog

Not Satisfied: BS Business Administration Requirements (RG6105 08/14)

Pre-Requisites for BS Business Administration major

13. Not Satisfied: Pre-Requisites for BS Business Administration major: COMM 110, ECON 201, ECON 202, ENGL 110, ENGL 120 or ENGL 125, AND MATH 103. (R3715 08/14)

BS Business Administration Core

Not Satisfied: BS Business Administration Core (R1255-08/14)

Core Courses

Not Satisfied: Core Courses (R1255L10-08/14)

14. • Units: 39.00 required, 21.00 taken, 18.00 needed
• Courses: 15 required, 7 taken, 8 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ACCT 200	Elements Of Accounting I	3.00			✓
ACCT 201	Elements Of Accounting II	3.00			◆
ACCT 315	Business in Legal Environment	3.00			◆
ACCT 360	Accounting Systems	2.00			
BADM 301	Principles Of Marketing	3.00			✓
BADM 302	Principles Of Management	3.00			✓
BOTE 347	Computer Applications in Bus	3.00			
BUSN 305	Foundations Entrepreneurship	2.00			
BUSN 323	Managerial Finance	3.00			
BUSN 334	Business Communication	3.00			◆
BUSN 336	Applied Statistics I	3.00			
BUSN 351	Human Resource Management	3.00			◆
BUSN 455	Business Policies	3.00			
BUSN 4975	Internship	0.50 - 10.00			

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◆ In Progress

✓ Taken

13. These are the pre-requisite courses for the student's major. Each major and/or minor has specific pre-requisites. Please consult the university catalog or the ARR to determine which requirements are within each major and/or minor.

14. These are the core courses for the student's major. In this case the student has taken 21 of the required 39 required credits for the student's major. Each major and/or minor has specific core courses. Please consult the university catalog or the ARR to determine which requirements are within each major and/or minor.

Business Admin Specialization

15. Satisfied: Business Admin Specialization - Select two specialization areas or a minor. Satisfied means that two specializations have been declared and added to your record. Specialization requirements and completion of the specialization are reported under a separate header in this report. (R1257 08/14)

15. This section details whether a student must declare a minor or specializations. In this case, the student has chosen two specializations. Each degree program has specific minor or specialization requirements. Please consult the university catalog or the ARR to determine which requirements are within each degree program.

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16.

Minor Requirement

Not Satisfied: Any minor, second major, or previously completed Bachelor Degree satisfies this requirement. Satisfied means that a minor or second major has been declared and added to your record or that a previous Bachelor degree was earned. Minor requirements and completion of the minor are reported under a separate header in this report.

16. In this example, the student has not declared a minor. To declare a minor, please fill out a **Program Update** form with your advisor and return it to the Office of Academic Records.

BS Business Administration Major GPA
Satisfied: BS Business Administration Major Grade Point Average (RG9810 05/04)

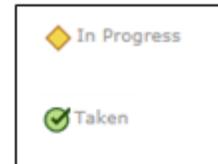
Busn Admin GPA
Satisfied: Busn Admin GPA core and Specialization courses (R1492 05/04)

17. • GPA: 2.000 required, 4.000 actual

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
ACCT 200	Elements Of Accounting I	3.00			✓
ACCT 201	Elements Of Accounting II	3.00			◇
ACCT 315	Business in Legal Environment	3.00			◇
BADM 301	Principles Of Marketing	3.00			✓
BADM 302	Principles Of Management	3.00			✓
BUSN 310	Fund of Real Estate & Insuranc	3.00			◇
BUSN 334	Business Communication	3.00			◇
BUSN 351	Human Resource Management	3.00			◇

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17. This section includes the Major GPA. A 2.00 GPA is required for graduation.

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18.

Unused Courses

The following courses have not been used to satisfy a specific course requirement. The credits may be used to satisfy University requirements for elective or total credit requirements. (R1259L10-0001)

- Courses: 0 required, 27 taken, 0 needed
- GPA: 0.000 required, 3.222 actual

The following courses were used to satisfy this requirement:

Course	Description	Units	When	Grade	Status
BIOL 221	Anatomy & Physiology II	3.00			✓
BIOL 221L	Anatomy & Physiology II Lab	1.00			✓
CHEM 1XX	CHEMISTRY ELECTIVE	0.00			✓
CHEM 341	Organic Chemistry I	4.00			◇
CHEM 341L	Organic Chemistry I Lab	1.00			◇
CHEM 360	Elements Of Biochemistry	3.00			◇
CHEM 360L	Elements Of Biochemistry Lab	1.00			◇
CIS 1XX	CIS ELECTIVE	3.00			✓
GEOG 1XX	GEOGRAPHY ELECTIVE	0.00			✓
HPER 210	First Aid & CPR	1.00			◇
SOC 3XX	SOCIOLOGY ELECTIVE	3.00			✓
TRNSFR 100	Transfer Course	3.00			✓
TRNSFR 100	Transfer Course	4.00			✓
TRNSFR 100	Transfer Course	3.00			✓
TRNSFR 100	Transfer Course	6.00			✓
TRNSFR 100	Transfer Course	2.00			✓
TRNSFR 100	Transfer Course	2.00			✓
TRNSFR 100	Transfer Course	4.00			✓
TRNSFR 100	Transfer Course	4.00			✓
TRNSFR 100	Transfer Course	3.00			✓
TRNSFR 100	Transfer Course	3.00			✓
TRNSFR 200	Transfer 200 Level	0.50			✓
TRNSFR 200	Transfer 200 Level	3.00			✓
TRNSFR 200	Transfer 200 Level	3.00			✓

◇ In Progress

✓ Taken

18. This section contains all courses not being used to satisfy a specific course requirement. In order to move a course from the unused list to a specific course requirement, students should discuss a substitution/waiver with his or her advisor. The **Request for Substitution/Waiver of Academic Requirements** form must be approved by your advisor and the division chair prior to submitting the form to the Office of Academic Records.

How to Interpret the Academic Requirement Report

Sports Management Major

Not Satisfied: Sports Management Major (R2529 08/14)

- Units: 38.00 required, 33.00 taken, 5.00 needed

▼ **Sports Management Core Courses**

Not Satisfied: Sports Management Core Courses (R2529L10 08/14)

- Courses: 15 required, 11 taken, 4 needed

The following courses may be used to satisfy this requirement:

Course	Description	Units	When	Grade	Notes	Status
BADM 1XX	BADM ELECTIVE	3.00			06	✓
BUSN 391	Professional Development	1.00				
HPER 2XX	HPER ELECTIVE	3.00			05	✓
HPER 4XX	HPER ELECTIVE	3.00			04	✓

19.

19. This is how substitutions/waivers appear in the ARR. Click on the red boxed area to read what has been substituted or waived.